



City Council Meeting Agenda

5:30 p.m.

October 25, 2018

300 West Cotton Street

Jo Ann Metcalf Municipal Building

City Hall Council Chamber

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Employee Recognition**
- V. Community Recognition**
- VI. Citizen Comment**
- VII. Public Safety Update**
 - A. Police
 - B. Fire
- VIII. Consent Agenda**
 - A. Consider a Resolution authorizing an agreement between the City of Longview and Gregg County accepting supplemental funds in the amount of \$40,000 from Gregg County for the Longview Public Library for fiscal year 2018 – 2019 – Jennifer Eldridge, Library Manager. [Pages 4-6](#)
 - B. Consider a Resolution authorizing and approving an interlocal cooperative purchasing agreement with the City of San Marcos and authorizing the City Manager to negotiate and execute a contract for utility bill printing services via said cooperative purchasing agreement – Willie Marshall, Utility Services Manager. [Pages 7-11](#)

- C. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of Police Vehicle Equipment via the city's agreement with the Texas Association of School Boards (TASB BuyBoard) cooperative purchasing association – Dwayne Archer, Assistant Director of Public Works. [Pages 12-16](#)
- D. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Barr G, Inc., of Longview, Texas, for wood grinding services for the City of Longview Compost Operations – Dwayne Archer, Assistant Public Works Director. [Pages 17-20](#)
- E. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Rapid Lawn and Landscape of Longview, Texas, for grounds maintenance for Maude Cobb Convention and Activity Complex – Laura Hill, Director of Community Services. [Pages 21-25](#)
- F. Consider a Resolution accepting the 2016 Bridge and Culvert Improvements and authorizing final payment in the amount of \$46,066.20 to Pierce R&B of Beckville, Texas – Rolin McPhee, P.E., Director of Public Works. [Pages 26-29](#)
- G. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt, and expenditure of matching grant funds not to exceed \$20,000.00 from the Texas Historical Commission to continue working on the Historic Resource Survey – Angela Choy, AICP, City Planner. [Pages 30-34](#)
- H. Consider approval of the following minutes: August 15, 2018, August 23, 2018 and August 30, 2018 – Angie Shepard, City Secretary. [Pages 35](#)

IX. Action Item

Consider a Resolution directing Development Services to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits north of East Loop 281, north of Page Road, and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings – Angela Choy, AICP, City Planner. [Pages 36-43](#)

X. Items of Community Interest

XI. Adjourn

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made. Para ayuda en español, por favor llame al 903.237.1000.

SUPPLEMENTAL FUNDING FROM GREGG COUNTY FOR LIBRARY SERVICES

- DESCRIPTION:** Gregg County authorized supplemental funds for Library Services in September 2018, in the sum of \$40,000.00 for fiscal year commencing October 1, 2018. The sum for this fiscal year is a \$5,000.00 or 14% increase from 2017- 2018. However, it is also a \$40,000.00 or 50% decrease from the \$80,000.00 in funds provided for fiscal years: 2011-2012, 2012-2013, and 2013-2014. Funding will be provided in four equal payments during the fiscal year. Gregg County has provided funding to the library for a number of years as early as 1944. In turn, the Library assumes the functions of a County Free Library within Gregg County. The Library will be responsible for maintaining a certificate from the Texas State Library and Archives Commission indicating the Longview Public Library is a County Free Library. This year's funding will be utilized solely for the purchase of books.
- RECOMMENDED ACTION:** Consider approval of annual contract with Gregg County for the receipt of \$40,000.00 for fiscal year 2018-19.
- SOURCE OF FUNDS:** Gregg County: \$40,000 for Library line item Books – Gregg Co., acct # 001-053-688-2271.
- STAFF CONTACT:** Jennifer Eldridge, Library Manager
903-237-1340
jeldridge@longviewtexas.gov
- COUNCIL DATE:** October 25, 2018

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND AUTHORIZING THE MAYOR TO NEGOTIATE, FINALIZE, AND EXECUTE AND THE CITY SECRETARY TO ATTEST TO AN AGREEMENT BETWEEN THE CITY OF LONGVIEW AND GREGG COUNTY ACCEPTING SUPPLEMENTAL FUNDS FOR THE LONGVIEW PUBLIC LIBRARY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, Gregg County has provided funding to the Longview Public Library for a number of years, beginning as early as 1944; and,

WHEREAS, the Longview Public Library assumes the functions of a county free library within Gregg County; and,

WHEREAS, the Longview Public Library will continue to maintain certification from the Texas State Library and Archives Commission; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the Mayor or the Mayor's designee is hereby authorized to negotiate, finalize, and execute and the City Secretary is hereby authorized to attest to any and all contracts and other documents, as approved by the City Attorney's Office, incident to the acceptance of funds in the amount of \$40,000.00 from Gregg County for

the purchase of library books and for such other library services as the parties may agree for the fiscal year commencing October 1, 2018.

Section 3. That the sum of \$40,000.00 may be paid in four equal payments over the twelve-month period of the contract or in such other manner as the parties may agree.

Section 4. That the City of Longview Public Library shall continue to function as a county free library within Gregg County.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall be effective immediately from and after its date of passage.

PASSED and APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R LIBRARY GREGG COUNTY FUNDS 10-25-18

UTILITY BILL PRINTING AND MAILING SERVICE

DESCRIPTION:	<p>This item would establish an interlocal agreement with the City of San Marcos and allow City of Longview Utility Billing Department to utilize a contract for utility billing and mailing services that the City of San Marcos currently has with InfoSend, Inc. After conducting extensive due diligence, staff has found that utilizing the San Marcos contract will aide in obtaining more favorable terms and conditions with a minimal annual increase of \$2,800. The City of Longview is currently under a contract with InfoSend, Inc. for utility bill printing services. This contract will terminate on December 3, 2018. This recommended action will allow the City of Longview to utilize a contract that has already been competitively bid and provide the City with additional services not included in the current contract; greater liability insurance coverage than in the current contract; and cost avoidance of initial set up fees incurred by a new professional services contract.</p>
RECOMMENDED ACTION:	<p>Approval of the interlocal agreement with the City of San Marcos and the utilization of their contract for Utility Bill Printing Sevices</p>
SOURCE OF FUNDS:	<p>(Utility) Water and Sewer Fund Budget</p>
STAFF CONTACTS:	<p>Angela Coen, Director of Finance 903-239-5521 acoen@longviewtexas.gov</p> <p>Willie Marshall, Utility Services Manager 903-237-1034 wmarshall@longviewtexas.gov</p>
COUNCIL DATE:	<p>October 25, 2018</p>

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND AUTHORIZING AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF LONGVIEW AND THE CITY OF SAN MARCOS PROVIDING FOR COOPERATIVE PURCHASING; AUTHORIZING THE CITY MANAGER TO EXECUTE AND THE CITY SECRETARY TO ATTEST TO SAID COOPERATIVE PURCHASING AGREEMENT; AUTHORIZING THE CITY MANAGER TO DESIGNATE AN OFFICIAL REPRESENTATIVE TO ACT FOR THE CITY OF LONGVIEW IN ALL MATTERS RELATING TO SAID COOPERATIVE PURCHASING AGREEMENT; AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF LONGVIEW, TO NEGOTIATE, FINALIZE, AND EXECUTE A CONTRACT FOR UTILITY BILL PRINTING SERVICES VIA THE COOPERATIVE PURCHASING AGREEMENT WITH THE CITY OF SAN MARCOS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview is interested in entering into a contract for utility bill printing and mailing services; and,

WHEREAS, the City of San Marcos is a party to various contracts for the purchase of various goods and services, including without limitation a contract for goods and services of the type described above; and,

WHEREAS, the City of San Marcos and the City of Longview are home-rule municipalities and political subdivisions of the State of Texas; and,

WHEREAS, Section 791.025 of the Texas Government Code and Section 271.102 of the Texas Local Government Code authorize political subdivisions of the

State of Texas (including, without limitation, the City of San Marcos and the City of Longview) to enter into cooperative purchasing agreements for the purchase of functions, goods and services, including without limitation the aforesaid goods and services to be used by the City of Longview's Utility Billing Department; and,

WHEREAS, there may be other governmental administrative functions, goods or services that the City of Longview wishes to procure pursuant to a cooperative purchasing agreement with the City of San Marcos; and,

WHEREAS, purchases pursuant to such a cooperative purchasing agreement satisfy all competitive purchasing requirements applicable to the City of Longview; and,

WHEREAS, as a result of the foregoing, the City of Longview and the City of San Marcos wish to enter into an interlocal agreement to provide for cooperative purchasing of goods and services; and,

WHEREAS, the City Council of the City of Longview, Texas, finds said interlocal agreement to be acceptable and in the best interests of the City of Longview and its citizens; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Manager of the City of Longview, Texas, is hereby authorized to execute and the City Secretary to attest to an agreement with the City of San Marcos and other participating cities providing for cooperative purchasing of

goods and services, said agreement to be substantially in the form attached hereto as Exhibit A, which exhibit is for all purposes incorporated herein.

Section 3. That the City Manager of the City of Longview, Texas, is hereby authorized to designate an official representative to act for the City of Longview, Texas, in all matters relating to the cooperative purchasing agreement program described in the attached Exhibit A, including the designation of specific contracts in which the City of Longview, Texas, desires to participate.

Section 4. That, subject to the conditions set forth in this resolution, the City Manager of the City of Longview is hereby authorized to negotiate, finalize, and execute, on behalf of the City of Longview, a contract for utility bill printing services, provided that said contract must be obtained via the City of Longview's interlocal agreement with the City of San Marcos and provided, further, that said contract shall not be construed as creating any debt by or on behalf of the City of Longview and all obligations of the City of Longview thereunder are subject to the availability of funds and specifically contingent upon such continued appropriations as may be required for payment thereunder.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PURCHASING UTILITY BILL PRINTING SVCS 10-25-18

POLICE VEHICLE EQUIPMENT

DESCRIPTION:	<p>This item would allow for the purchase of new equipment to outfit new police vehicles that are being purchased this fiscal year. The equipment includes push bumpers, overhead light, console, computer hardware, front and rear partition, and windowbars. Equipment from older model police vehicles that are being retired will not fit the newer vehicle body style and is therefore, obsolete.</p> <p>Police Vehicle Equipment for fiscal year 2018-2019 will not exceed \$80,150.62</p> <p>The Police Vehicle Equipment is available for purchase through the Texas Association of School Boards (TASB) BuyBoard cooperative purchasing program.</p> <p>We recommend that the City purchase said Police Vehicle Equipment from GT Distributors, Inc. using the TASB BuyBoard purchasing cooperative program. The equipment listed has been properly bid and by purchasing from the TASB BuyBoard purchasing cooperative agreement we fulfill bidding requirements under Chapter 252 of the Local Government Code.</p> <p>The total of all transactions will not exceed the City's budgeted funds.</p>
RECOMMENDED ACTION:	Approval of the purchase of Police Vehicle Equipment using the the TASB BuyBoard purchasing cooperative program.
SOURCE OF FUNDS:	043-043-000-2440, Fleet Services Parts Account
STAFF CONTACT:	Jon Keasler, Fleet Manager 903-237-1203 jkeasler@longviewtexas.gov Dwayne Archer, Assistant Director of Public Works 903-237-1287
COUNCIL DATE:	October 25, 2018

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF POLICE VEHICLE EQUIPMENT VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ADMINISTERED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS ("TASB BUYBOARD"); AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED, TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASES; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASES ARE EXEMPT FROM STATE COMPETITIVE PURCHASING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview (hereinafter called the "City") Police Department replaces police vehicles as they exceed their useful life; and,

WHEREAS, new replacement police vehicles must be outfitted with push bumpers, overhead lights, consoles, computer hardware, front and rear partitions and window bars, herein referred to as "police vehicle equipment"; and,

WHEREAS, police vehicle equipment from retired vehicles will not fit on new body style police vehicles; and,

WHEREAS, police vehicle equipment is required for police officers to properly perform their duties; and,

WHEREAS, the City is able to purchase such police vehicle equipment

through a cooperative purchasing agreement with the Texas Association of School Boards (TASB) BuyBoard; and,

WHEREAS, section 271.102 of the Texas Local Government Code authorizes the purchase of such equipment without the need for the City to engage in a competitive purchasing process where the equipment is purchased through the City's participation in a cooperative purchasing program with another local government or a local cooperative organization; and,

WHEREAS, TASB is such a local cooperative organization and the TASB BuyBoard is such a cooperative purchasing program; and,

WHEREAS, funding for these purchases will be provided from budgeted funds for the corresponding fiscal year; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That, subject to the conditions set forth in this resolution, the City is hereby authorized to purchase police vehicle equipment via the City's participation in TASB BuyBoard cooperative purchasing program.

Section 3. That the City Manager, the City Manager's designee and/or other official(s) of the City as shall be required, are hereby authorized to negotiate and execute any and all contracts and other documents on behalf of the City, as approved by the City Attorney's office, incident to the purchases authorized herein.

Section 4. That the authorization provided herein is contingent upon all of

the following:

- a) The purchases authorized herein shall not require an amendment of the City's budget; and,
- b) The items purchased pursuant to this resolution are purchased through the cooperative purchasing program administered by the TASB BuyBoard.

Section 5. That the purchases described in this resolution are exempt from state competitive purchasing requirements pursuant to section 271.102 of the Texas Local Government Code.

Section 6. That the meeting at which this resolution was approved was in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R POLICE VEHICLE EQUIPMENT BUYBOARD 10-25-18

WOOD GRINDING SERVICES

DESCRIPTION: This item is for an annual agreement for wood grinding services for the City of Longview Compost Site. In this agreement work is performed on an as needed basis. The City estimates grinding approximately two times per year. Evaluation is based on lowest and best price. Bid documents were mailed and emailed to Wood Grinding Vendors and posted on the City of Longview Website. Bids were advertised in the local newspaper according to state law. On October 9, 2018 four (4) bids were on file. The bid was divided into two categories: Group A was asking for a price to grind approximately 100,000 cubic yards of wood waste and Group B was asking for a price to remove approximately 60,000 cubic yards of the wood waste. Bidders were to add the total of Group A and B together to get their total bid.

The bids are as follows:

Barr-G, Inc. of Longview, TX-\$\$119,000

GWG Wood Group of Ferris, TX-\$125,000

Camo Farms, Inc. of Tulsa, Oklahoma- \$373,000

T.F.R. Enterprises of Leander, TX. -\$595,000

RECOMMENDED ACTION: Approval of the Resolution awarding Barr G, Inc. of Longview, Texas the Wood Grinding Bid # 1819-08

SOURCE OF FUNDS: 023-032-000-5111 Contractual Services – Solid Waste Disposal

STAFF CONTACTS: Todd Gibbs, Sanitation/Beautification Manager
903-237-1331
tgibbs@longviewtexas.gov

Dwayne Archer, Assistant Director of Public Works,

903-237-1287
darcher@longviewtexas.gov

COUNCIL DATE: October 25, 2018

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF BARR G, INC., OF LONGVIEW, TEXAS, FOR WOOD GRINDING SERVICES FOR THE CITY OF LONGVIEW COMPOST OPERATIONS; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE, TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND BARR G, INC., OF LONGVIEW, TEXAS, FOR SAID WOOD GRINDING SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview issued and advertised an invitation to bid for wood grinding services for the City of Longview; and,

WHEREAS, the bid submitted by Barr G, Inc., of Longview, Texas, was the lowest and best bid received for wood grinding services; and,

WHEREAS, the bid received from Barr G, Inc., of Longview, Texas, is hereby accepted; and,

WHEREAS, funding for purchase of the services described herein will be provided from budgeted funds for the corresponding budget year; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF

LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid received from Barr G, Inc., of Longview, Texas, is the lowest and best bid received for wood grinding services and is hereby accepted.

Section 3. That the total amount of City funds spent in any one fiscal year under the contract for wood grinding services to be provided by Barr G, Inc., of Longview, Texas, shall not exceed funds budgeted for said services for said fiscal year.

Section 4. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, is hereby authorized and directed to negotiate and execute any and all contracts and other documents, as approved by the City Attorney's Office, incident to the acceptance on behalf of the City of Longview of the aforesaid bid from Barr G, Inc., of Longview, Texas, for wood grinding services.

Section 5. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, is hereby authorized to renew said contract at the City Manager's discretion for up to four additional one-year terms, provided that the total amount spent under said contract for any one renewal term shall not exceed funds budgeted for said contract in the concurrent budget year.

Section 6. That the process by which the aforementioned bids were solicited, received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 7. That the meeting at which this resolution was approved was in

all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 8. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R BID WOOD GRINDING 10-25-18

GROUNDS MAINTENANCE - MAUDE COBB ACTIVITY COMPLEX

DESCRIPTION: This item is for an annual agreement for grounds maintenance for Maude Cobb Convention and Activity Complex. Services include mowing, weeding, trimming and herbicide spraying . In this agreement services are preformed weekly.

Bids were advertised twice in the local newspaper as required by law and also published on the City of Longview website. On October 3, 2018 6 bids were received and opened.

The bid price annually are as follows;
Rapid Lawn & Landscape of Longview, TX-\$26,780.00
RDA Vegetation Management of Gilmer, TX-\$29,068.00
Southern Grounds Maintenance of Longview, TX-\$29,627.60
The Matuz Lawn Care of Longview, TX-\$37,200
Pro Mowers of Daingerfield, TX-\$46,800
C&C Logging & Tree Service of Longview, TX-\$78,000

Rapid Lawn and Landscape of Longview, Tx submitted the lowest and best bid.

RECOMMENDED ACTION: Approval of the Resolution awarding Rapid Lawn and Landscape Bid # 1819-04 Grounds Maintenance for Maude Cobb Convention and Activity Complex.

SOURCE OF FUNDS: 061-301-000-5111 Contractual Services

STAFF CONTACTS: Jaye Latch, Purchasing Manager
903-237-1324
jlatch@longviewtexas.gov

Laura Hill, Director of Community Services
903-237-1392
lhill@longviewtexas.gov

COUNCIL DATE: October 25, 2018

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF RAPID LAWN AND LANDSCAPE OF LONGVIEW, TEXAS, FOR GROUNDS MAINTENANCE FOR MAUDE COBB ACTIVITY COMPLEX; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND RAPID LAWN AND LANDSCAPE OF LONGVIEW, TEXAS, FOR SAID GROUNDS MAINTENANCE SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACTS AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS, PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN SOLICITING, RECEIVING AND ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview issued and advertised an invitation to bid for grounds maintenance services for Maude Cobb Convention and Activity Complex; and,

WHEREAS, said invitation to bid stated that, in order to keep an aesthetically pleasing appearance, herbicide application must be used in the performance of said contract and that the contractor for said services is, therefore, required to have and maintain an herbicide license or name a licensed subcontractor to provided herbicide spraying services for the life of the contract; and,

WHEREAS, Rapid Lawn and Landscaping of Longview, Texas, submitted the lowest and best bid for said grounds maintenance services; and,

WHEREAS, funding will be provided from budgeted funds for the corresponding budget year; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid submitted by Rapid Lawn and Landscaping of Longview, Texas, for grounds maintenance services is lowest and best bid submitted to the City of Longview.

Section 3. That the City of Longview hereby accepts the aforementioned bid from Rapid Lawn and Landscape of Longview, Texas, for grounds maintenance services for Maude Cobb Convention and Activity Complex.

Section 4. That the total amount of the contract for grounds maintenance services shall not exceed budgeted funds.

Section 5. That the City Manager, the City Manager's designee and/or other official of the City of Longview as shall be required, is hereby authorized and directed to negotiate and execute any and all contracts and other documents, as approved by the City Attorney's Office, incident to the acceptance on behalf of the City of Longview of the aforesaid bid from Rapid Lawn and Landscape of Longview, Texas, for grounds maintenance services.

Section 6. That the City Manager, the City Manager's designee or other

official of the City of Longview as shall be required, is hereby authorized to renew said contracts at the City Manager's discretion for up to four additional one-year terms, provided that the total amount spent under said contracts for any one renewal term shall not exceed funds budgeted for said contracts in the concurrent budget year.

Section 7. That the process by which the aforementioned bids were solicited, received, and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 8. That the meeting at which this resolution was approved was in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R BID GROUNDS MAINTENANCE 10-25-18

2016 BRIDGE AND CULVERT IMPROVEMENTS

DESCRIPTION: Consider a resolution accepting the "2016 Bridge and Culvert Improvements" and authorizing final payment of \$46,066.20 to Pierce R&B, of Beckville, TX. Approval of the final payment will begin the contractor's one-year warranty period.

The City Council awarded a contract to Pierce R&B on February 22, 2018 in the amount of \$628,482.00. The final construction cost is \$605,107.00.

The project provided for the construction of 162 linear feet of 10-ft x 8-ft Precast Box Culvert at Graystone Road and Grace Creek, and miscellaneous work necessary to complete the installations.

The project has been completed in accordance with the contract. The consultant, KSA recommends acceptance of the project and approval of the final payment. Staff concurs with the recommendation

RECOMMENDED ACTION: Passage of resolution.

SOURCE OF FUNDS: Funding is available from the Drainage CIP Fund.

STAFF CONTACT: Rolin McPhee, P.E., Director of Public Works
903-237-1336
rmcphee@longviewtexas.gov.

COUNCIL DATE: October 25, 2018

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT ENTITLED “2016 BRIDGE AND CULVERT IMPROVEMENTS PROJECT”; AUTHORIZING AND APPROVING FINAL PAYMENT TO PIERCE R&B OF BECKVILLE, TEXAS, FOR THE COMPLETION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on February 22, 2018, the City Council awarded a contract to Pierce R&B, of Beckville, Texas, in the amount of \$628,482 for the project known as “2016 Bridge and Culvert Improvements Project”; and,

WHEREAS, the “2016 Bridge and Culvert Improvements Project” included the construction of 162 linear feet of 10-ft x 8-ft Precast Box Culvert at Graystone Road and Grace Creek and miscellaneous work as necessary to complete the installation; and,

WHEREAS, the final construction cost for said project was \$605,107.00; and,

WHEREAS, the project has been completed in accordance with the plans and specifications and the contractor, Pierce R&B, has requested final payment in the amount of \$46,066.20; and,

WHEREAS, the final amount of \$46,066.20 is due to the contractor as final payment; and,

WHEREAS, the acceptance of the work by Pierce R&B on the

aforementioned contract and the approval of final payment therefor will begin the one-year maintenance warranty period for said work; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the construction work performed by Pierce R&B on the project known as “2016 Bridge and Culvert Improvements Project” is hereby accepted as complete and that final payment in the amount of \$46,066.20 for the construction of said project is hereby approved.

Section 3. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW 2016 BRIDGE & CULVERT IMPROVE ACCEPT 10-25-18

EXECUTING DOCUMENTS FOR THE APPLICATION, RECEIPT, AND EXPENDITURE OF MATCHING GRANT FUNDS FROM THE TEXAS HISTORICAL COMMISSION TO CONTINUE WORKING ON THE HISTORIC RESOURCE SURVEY.

DESCRIPTION:	Consider a Resolution authorizing and directing the City Manager or the City Manager’s designee to execute any necessary documents for the application, receipt, and expenditure of matching grant funds not to exceed \$20,000.00 from the Texas Historical Commission to continue working on the Historic Resource Survey.
RECOMMENDED ACTION:	Staff recommends approval.
STAFF CONTACT:	Angela Choy, AICP, City Planner 903-237-1073 achoy@LongviewTexas.gov
COUNCIL DATE:	October 25, 2018

STAFF REPORT
October 25, 2018

REQUEST:

To execute any necessary documents for the application, receipt, and expenditure of matching grant funds not to exceed \$20,000.00 from the Texas Historical Commission for an update of the Historic Resource Survey.

STAFF COMMENTS:

Texas Historical Commission offers matching grants to communities that are designated as a Certified Local Government. Longview was designated a Certified Local Government (CLG) in 2014. In maintaining our status as a CLG, a historic resource survey must be kept up to date. A historic resource survey is a document designed to identify and evaluate properties in a community to determine whether they may be historically, architecturally, archaeologically, or culturally significant. A Historic Resource Survey is important because it results in the identification of historic resources and helps determine which of those resources should be preserved. It helps the Historic Preservation Commission along with the citizens better understand the historic character of the community and aids in determining which resources are a preservation priority and why.

The City received a matching grant in 2015 in order to complete a Historic Resource Survey Plan and survey Sector 1 of Longview. A Historic Resource Survey Plan is a plan that assists staff, the commission and the public in determining what areas need to be surveyed within our community. Staff along with the Historic Preservation Commission is asking to apply for a matching grant to complete Sector 3 of Longview. There has been redevelopment occurring within Sector 3 and the Commission along with staff agrees that this should be the next area to be surveyed due to the growth.

If the grant is successful, staff proposes to utilize Hotel Occupancy Tax (HOT) Funds as the matching funds for this project.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AN APPLICATION FOR A MATCHING GRANT NOT TO EXCEED \$20,000.00 FROM THE TEXAS HISTORICAL COMMISSION FOR THE CITY OF LONGVIEW HISTORIC RESOURCE SURVEY; AUTHORIZING THE TIMELY SUBMISSION OF SAID APPLICATION; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR, SECURING AND EXPENDING SAID GRANT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, a historic resource survey is a study designed to identify and evaluate properties in a community to determine whether they may be historically, architecturally, archaeologically, or culturally significant; and,

WHEREAS, a historic resource survey is important because it results in the identification of historic resources and helps determine which of those resources should be preserved; and,

WHEREAS, a historic resource survey also assists with increasing public understanding of a community's history and historic properties through publication; and,

WHEREAS, the City of Longview completed sector 1 of the historic resource survey in 2016; and,

WHEREAS, updating the City of Longview's historic resource survey would assist staff and the community in identifying which resources should be preserved; and,

WHEREAS, the City of Longview Comprehensive Plan states that historic preservation should be a focus as Longview seeks to be recognized as the most livable city in East Texas; and,

WHEREAS, the Texas Historical Commission provides grant funds for historic resource surveys through the Certified Local Government Grant Program; and,

WHEREAS, such a grant requires matching funds from the City of Longview; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview is hereby authorized to file an application and all documents necessary to qualify for a matching grant from the Texas Historical Commission not to exceed \$20,000.00 to fund a historic resource survey.

Section 3. That the City of Longview is hereby authorized to submit said application to the Texas Historical Commission in a timely manner.

Section 4. That the City Manager, or the City Manager's designee, is hereby authorized and directed to execute all necessary documents, as approved by the City Attorney's Office, incident to applying for, securing and expending said grant.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall be effective immediately from and

after its date of passage.

PASSED AND APPROVED this 25th day of October 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PLANNING GRANT HISTORIC RESOURCE SURVEY 10-25-18

CONSIDER APPROVAL OF THE FOLLOWING MINUTES

August 15, 2018, August 23, 2018 and August 30, 2018

A RESOLUTION DIRECTING STAFF TO PREPARE A SERVICE PLAN AND TO TAKE APPROPRIATE STEPS TO CONSIDER ANNEXATION OF AN APPROXIMATELY 7.307 ACRE TRACT OF LAND LOCATED NORTH OF EAST LOOP 281, NORTH OF PAGE ROAD.

DESCRIPTION:	Consider a Resolution directing Development Services to prepare a Service Plan for extending full municipal services to areas located within the ETJ from the existing city limits north of East Loop 281, northeast of Page Road and directing staff to take appropriate steps to consider the annexation of said area, and making certain related findings.
RECOMMENDED ACTION:	Staff recommends approval
STAFF CONTACT:	Angela Choy, AICP, City Planner 903-237-1073 achoy@longviewtexas.gov
COUNCIL DATE:	October 25, 2018

#A18-03

STAFF REPORT
October 25, 2018

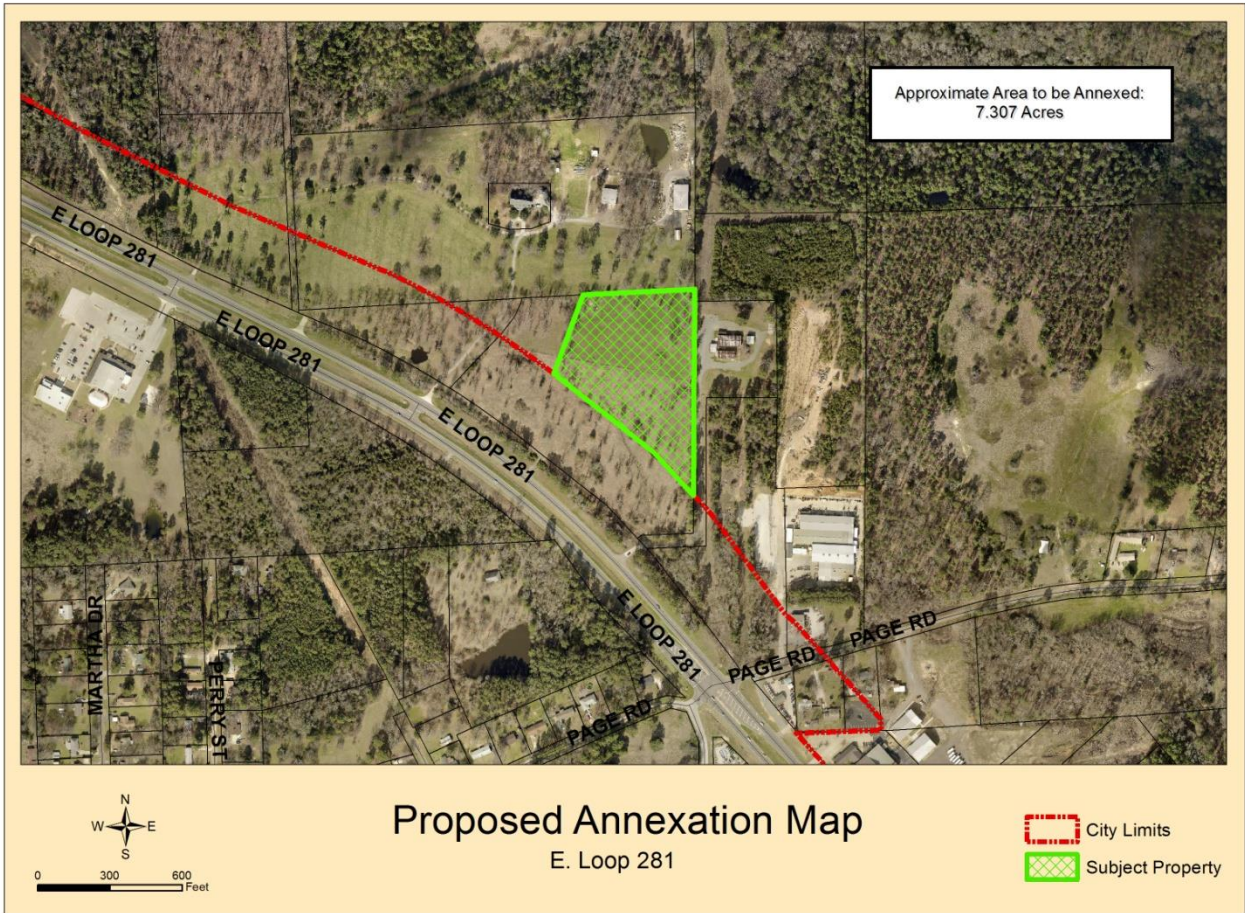
LOCATION: Northside of E. Loop 281, north of Page Road.
REQUEST: To direct staff to prepare a service plan for an annexation request

COUNCIL DISTRICT:
District 4 – Council Member Kristen Ishihara directly adjacent)

STAFF COMMENTS:
Staff has received a request for annexation of approximately 7.307 acres of land situated within the Extraterritorial Jurisdiction (ETJ) located directly adjacent to the city limits located on the northside of E. Loop 281, north of Page Road.

Staff is requesting that City Council enact a resolution directing staff to prepare a service plan for this area.

STAFF RECOMMENDATION:
Staff recommends approval of this request.



RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE DEVELOPMENT SERVICES DEPARTMENT OF SAID CITY TO PREPARE A SERVICE PLAN FOR EXTENDING FULL MUNICIPAL SERVICES TO AN APPROXIMATELY 7.307-ACRE TRACT OF LAND LOCATED ON THE NORTH SIDE OF EAST LOOP 281, NORTH OF PAGE ROAD; AUTHORIZING AND DIRECTING SAID DEVELOPMENT SERVICES DEPARTMENT TO MAKE A RECOMMENDATION WITH REGARD TO ANNEXATION OF SAID AREA BASED UPON THE CITY'S ANNEXATION POLICY; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO SCHEDULE SUCH PUBLIC HEARINGS AND PROVIDE SUCH NOTICE AS MAY BE REQUIRED BY LAW FOR ANNEXATION OF SAID AREA; STATING THAT SAID AREA IS BEING CONSIDERED FOR ANNEXATION INTO THE CITY OF LONGVIEW; FINDING THAT SAID AREA IS LOCATED WITHIN THE CITY'S EXTRATERRITORIAL JURISDICTION (ETJ); FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview has received a request for annexation of an area located north of East Loop 281, north of Page Road, said area being more particularly described in the attached Exhibit "A"; and,

WHEREAS, the City Council seeks information from staff regarding the financial, service and operational impacts of including the above-described area into the City's incorporated area for the future development of the subject parcel; and,

WHEREAS, the City Council has adopted a policy listing eligibility criteria for annexation of an area into the City's corporate limits; and,

WHEREAS the City Council desires further study with regard to the application of said policy to the area in question; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the Development Services Department of the City of Longview, under the direction of the City Manager or of the departmental director appointed by the City Manager, is hereby authorized and directed, in association with such other City departments as the City Manager may deem appropriate, to study and prepare a Service Plan for the provision of full municipal services to the area located north of East Loop 281, north of Page Road, as said area is further identified in the attached Exhibit "A," which exhibit is made a part hereof for all purposes.

Section 3. That said Service Plan shall be prepared as soon as reasonably possible in full conformance with the requirements of Chapter 43 of the Texas Local Government Code.

Section 4. That said Service Plan shall subsequently be presented at such public hearing or hearings as shall be required by state law and that the City Manager or the City Manager's designee is hereby authorized and directed to schedule such public hearings and provide such notice as may be required by state law and the City Charter for the annexation of the area in question.

Section 5. That the area described in this resolution and further described in the attached Exhibit "A" is being considered for possible annexation into the corporate

limits of the City of Longview, Texas.

Section 6. That the Development Services Department of the City of Longview, under the direction of the City Manager or of the departmental director appointed by the City Manager, is hereby authorized and directed, in association with other City departments, to study the application of the City's annexation policy to the aforesaid tract of land and provide to the City Council a recommendation or recommendations regarding the appropriateness of annexing said tract of land as determined in accordance with said policy.

Section 7. That the City Council of the City of Longview, Texas, hereby finds and determines that the area being considered for annexation into the corporate limits of said City, as said area is described in the attached Exhibit "A," is wholly located within the extraterritorial jurisdiction of said City.

Section 8. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall be effective immediately from and after its date of passage.

PASSED and APPROVED this 25th day of October, 2018.

Dr. Andy Mack
Mayor

ATTEST:

Angie Shepard
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PLANNING DEV ANNEX A18-03 E LOOP 281 N OF PAGE RD SERVICE PLAN 10-25-18

Exhibit A

