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## City Council Meeting Agenda

5:30 p.m.  
May 22, 2014  
300 West Cotton Street  
Jo Ann Metcalf Municipal Building  
City Hall Council Chamber

**I. Call to Order**

**II. Invocation**

**III. Pledge of Allegiance**

**IV. Citizen Comment**

**V. Election Item**

Presentation of Oath of Office to Council Member Elect of District No. 3, and Council Member Elect of District No. 4 – Shelly Ballenger, City Secretary.

**VI. Presentation Item**

Presentation of a 30 year pin to Mike Grisham – Don Dingler, Chief of Police.

**VII. Consent Agenda**

A. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of self-contained breathing apparatus implements via the city's purchasing agreement with the local government purchasing cooperative administered by the City of Fort Worth – JP Steelman, Fire Chief.

[Pages 4 - 8](#)

B. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Enmon Enterprises, LLC dba Jani King of Shreveport, Louisiana, for janitorial services for the Police Department – Jaye Latch, Purchasing Manager. [Pages 9 - 12](#)

- C. Consider a Resolution approving a Juvenile Justice and Delinquency Prevention local Juvenile Service Project grant contract between the City of Longview and Longview Teen Court, Inc., in the amount of \$21,740.00 and authorizing the City Manager or the City Manager's designee to execute any necessary documents with Longview Teen Court, Inc., for the performance of said contract – Kimber Lewinski, Executive Director of Longview Teen Court. [Pages 13 - 16](#)
- D. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of grant funding in the amount of \$39,946.00 from the United States Justice Department, Bureau of Justice Assistance for the Justice Assistance Grant (JAG) for crime prevention activities and crime analytics software for Longview Police Department – Holly Fuller, Partners in Prevention Manager. [Pages 17 - 20](#)
- E. Consider approval of the following minutes: May 8, 2014 – Shelly Ballenger, City Secretary. [Page 21](#)

#### **VIII. Public Hearing Items**

- A. **PUBLIC HEARING** to receive citizen input on the Substantial Amendment to Fiscal Year 2013 - 2014 Consolidated Action Plan and Fiscal Year 2013 - 2014 HOME budget – Martell Armstrong, Housing and Community Development Manager. **THIS ITEM REQUIRES A PUBLIC HEARING.** [Page 22](#)
- B. **PUBLIC HEARING** to receive citizen input on the Five Year Consolidate Plan and Fiscal Year 2014 - 2015 Annual Housing Plan and the Annual Consolidated Action Plan and the accompanying budgets and policy documents – Martell Armstrong, Housing and Community Development Manager. **THIS ITEM REQUIRES A PUBLIC HEARING.** [Page 23](#)

#### **IX. Action Items**

- A. Consider a Resolution of the City Council of the City of Longview, Texas, approving the amended Consolidated Action Plan and HOME budget for the City of Longview for Fiscal Year 2013 - 2014 – Martell Armstrong, Housing and Community Development Manager. [Pages 24 - 27](#)
- B. Consider a Resolution of the City Council of the City of Longview, Texas, approving the Five Year Consolidate Plan and fiscal year 2014 - 2015 Annual Housing Plan and the Annual Consolidated Action Plan, which includes the Community Development Block Grant (CDBG) and HOME

Investment Partnership Act (HOME) grant funds – Martell Armstrong,  
Housing and Community Development Manager. [Pages 28 - 31](#)

**X. Items of Community Interest**

**XI. Adjourn**

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made.

Para ayuda en español, por favor llame al 903.237.1000.

## REPLACE SELF-CONTAINED BREATHING APPARATUS (STEP 1 OF 3)

- DESCRIPTION:** The City of Longview wishes to replace all of its aging Self-Contained Breathing Apparatus. This would be accomplished over a three-step process occurring over this and the next two fiscal years (see attachment). The cost of the SCBA implements (Face Pieces, Voice Amps & Cylinders) in Step #1 of the replacement process will not exceed \$140,132.00 and will be paid for with Fire Department 2013-2014 budgeted funds. The implementation of this replacement of firefighter safety equipment is vitally important in that most of the equipment will be rendered unusable by industry standards in the year 2017. Step #2 in Fiscal Year 14-15 is expected to cost \$479,966.00 while Step #3 in Fiscal Year 15-16 will cost \$46,893.00. Additionally, the department has applied for a Federal Grant to hopefully offset Step #2 of this project by 80%. The implementation when in service, this safety equipment will be utilized by firefighters throughout the Fire Department.
- RECOMMENDED ACTION:** Approval of a Resolution authorizing staff to purchase SCBA Implements off of an existing interlocal purchasing agreement between the City of Longview and the City of Ft. Worth from Municipal Emergency Services, Inc. of Houston, Texas.
- SOURCE OF FUNDS:** Fire Department budget, 001-024-000-2290 & 001-024-000-7120
- STAFF CONTACT:** J.P. Steelman, Fire Chief  
903-237-1227  
[jpsteelman@longviewtexas.gov](mailto:jpsteelman@longviewtexas.gov)
- COUNCIL DATE:** May 22, 2014

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER, THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL (S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS (SCBA) IMPLEMENTS THROUGH AN EXISTING INTERLOCAL PURCHASING AGREEMENT BETWEEN THE CITY OF LONGVIEW AND THE CITY OF FT. WORTH; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the City of Longview desires to purchase implements for the Fire Department's self-contained breathing apparatus (SCBA); and,

WHEREAS, the City of Fort Worth issued a bid for said SCBA implements; and,

WHEREAS, the City of Fort Worth awarded said bid to Municipal Emergency Services, Inc. of Houston, Texas; and,

WHEREAS, the City of Longview has previously entered into an interlocal agreement with the City of Fort Worth; and,

WHEREAS, the city is able to purchase such SCBA implements from Municipal Emergency Services, Inc., (MES) of Houston, Texas, via the existing inter-local agreement between Ft. Worth and the City of Longview; and,

WHEREAS, Section 271.102 of the Texas Local Government Code authorize the purchase of such equipment without the need for the City to engage in a competitive bidding process where such purchases are made under an inter-local

contract for cooperative purchasing; and,

WHEREAS, the City of Longview Fire Department has developed a three (3) year plan to purchase said SCBA implements; and,

WHEREAS, the City of Longview Fire Department has budgeted \$140,132.00 for year one (fiscal year 2013-2014) of said purchase plan; and,

WHEREAS, the City of Longview Fire Department plans to budget \$479,966.00, subject to budget approval, for year two (fiscal year 2014-2015) of said purchase plan; and,

WHEREAS, the City of Longview Fire Department plans to budget \$46,893.00, subject to budget approval, for year three (fiscal year 2015-2016) of said purchase plan; and,

WHEREAS, funding for this project is provided from the Longview Fire Department Operating Budget, account numbers 001-024-000-2290 and 001-024-000-7120; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Manager, the City Manager's designee and/or other official(s) of the City as shall be required, are hereby authorized and directed to execute any and all contracts and other documents on behalf of the City of Longview, as approved by the City Attorney's Office, incident to the purchase of SCBA implements using the City's interlocal agreement with the City of Fort Worth, Texas from Municipal

Emergency Services, Inc. of Houston, Texas for an amount not to exceed \$666,991.00

Section 3. That the authorization provided herein for the purchase of the SCBA implements is contingent upon all of the following:

- 1) the amount spent for said purchase in any one budget year shall not exceed funds budgeted for said purchase in said budget year; and
- 2) the total amount of the purchase of said SCBA implements shall not exceed \$666,991.00.

Section 4. That the purchase described in this resolution are exempt from state bidding requirements pursuant to Section 271.102 of the Texas Local Government Code.

Section 5. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 6. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 22<sup>nd</sup> day of May 2014.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R FIRE PUR SCBA REPLACEMENT STEP 1 5-22-14



## BID 1314-10 JANITORIAL SERVICE FOR POLICE DEPARTMENT

**DESCRIPTION:** This item would allow for a contract for janitorial service for the Police Department and Municipal Court. This contract also includes cleaning the criminal investigation building, PAR office at Pine Tree High School and PAR office at Longview Mall.

On March 25, 2014 bid documents were mailed and emailed to janitorial vendors and posted on the City of Longview website. Bids were advertised on March 25<sup>th</sup> and April 1<sup>st</sup>. On April 15, 2014 7 bids were on file.

The bids were as follows:  
Jani King of Shreveport - \$46,992.00  
Service Master Professional, Tyler, Tx. - \$51,748.32  
Advantage Building, Longview, TX - \$55,123.09  
Troy's Office Treatments, Longview, Tx - \$57,397.08  
DNC Cleaning of Carthage, TX-\$59,006.00  
Renke Building Maintenance of Bossier City, LA - \$59,435.00  
Cloud Commercial Cleaning of White Oak, TX - \$59,568.00

**RECOMMENDED ACTION:** Approval of the Resolution awarding Jani King of Shreveport bid #1314-10 Janitorial Service for the Police Department

**SOURCE OF FUNDS:** 001-017-000-5190 Maintenance Contracts and, 001-005-000-5111 Contractual Services

**STAFF CONTACTS:** Jaye Latch, Purchasing Manager  
903-237-1324  
[jlatch@longviewtexas.gov](mailto:jlatch@longviewtexas.gov)

Anthony Boone, Lieutenant, Police Support Services  
903-239-5527  
[aboone@longviewtexas.gov](mailto:aboone@longviewtexas.gov)

**COUNCIL DATE:** May 22, 2014

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF ENMON ENTERPRISES, LLC DBA JANI KING OF SHREVEPORT, LOUISIANA, FOR JANITORIAL SERVICES FOR THE CITY OF LONGVIEW POLICE DEPARTMENT; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND ENMON ENTERPRISES, LLC DBA JANI KING OF SHREVEPORT, LOUISIANA, FOR SAID JANITORIAL SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the City of Longview issued and advertised an invitation to bid for janitorial services for the City of Longview Police Department; and,

WHEREAS, Enmon Enterprises, LLC dba Jani King of Shreveport, Louisiana, submitted the lowest and best bid for said services; and,

WHEREAS, funding will be provided from budgeted funds for the corresponding budget year; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid submitted by Enmon Enterprises, LLC dba Jani King of Shreveport, Louisiana, is the lowest and best bid submitted to the City of Longview for janitorial services for the police department.

Section 3. That the City of Longview hereby accepts the aforementioned bid from Enmon Enterprises, LLC dba Jani King of Shreveport, Louisiana.

Section 4. That the total amount of the contract for janitorial services to be provided by Enmon Enterprises, LLC dba Jani King shall not exceed budgeted funds for Fiscal Year 2013-2014.

Section 5. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, are hereby authorized and directed to execute any and all contracts and other documents, as approved by the City Attorney's Office incident to the acceptance on behalf of the City of Longview of aforesaid bid from Enmon Enterprises, LLC dba Jani King of Shreveport, Louisiana for janitorial services for the City of Longview Police Department.

Section 6. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, is hereby authorized to renew said contract at the City Manager's discretion for up to four additional one-year terms provided that the total amount spent under said contract for any one renewal term shall not exceed funds budgeted for said contract in the concurrent budget year.

Section 7. That the process by which the aforementioned bid was received and accepted in all things complied with the applicable purchasing

requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 8. That the meeting at which this resolution was approved was in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 22<sup>nd</sup> day of May, 2014.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R BID JANITORIAL SERVICE PD 05-22-14

## JUVENILE JUSTICE AND DELINQUENCY PREVENTION GRANT SUBMISSION

<b>DESCRIPTION:</b>	<p>Resolution approving the submission of a grant application to the Office of the Governor, Criminal Justice Division between Longview Teen Court, Inc. and the City of Longview in the amount of \$21,740.00 from the Juvenile Justice and Delinquency Prevention and local Juvenile Services Project Grant in order to provide services and supplies to allow juveniles who have committed Class C misdemeanors the opportunity to defer their offense by attending an educational course and contributing to the community by performing community service.</p> <p>The Office of the Governor did not approve of the City's wording; therefore, the original resolution was re-worded with their recommendations.</p>
<b>RECOMMENDED ACTION:</b>	<p>Consider a Resolution approving the submission of a grant application to the Office of the Governor, Criminal Justice Division, Juvenile Justice and Delinquency Prevention and local Juvenile Service Project and a contract between the City of Longview and Longview Teen Court, Inc. in the amount of \$21,740.00 and authorizing the City Manager or his designee to execute any necessary documents for the performance of said grant.</p>
<b>SOURCE OF FUNDS:</b>	<p>Juvenile Justice and Delinquency Prevention</p>
<b>STAFF CONTACT:</b>	<p>Kimberly Lewinski, Executive Director of Longview Teen Court, Inc. 903-753-9701</p> <hr/>
<b>COUNCIL DATE:</b>	<p>May 22, 2014</p>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION BETWEEN THE CITY OF LONGVIEW AND LONGVIEW TEEN COURT, INC. IN THE AMOUNT OF \$21,740.00; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO APPLY, ACCEPT, REJECT, ALTER OR TERMINATE ANY AGREEMENTS AND RELATED DOCUMENTS BETWEEN LONGVIEW TEEN COURT INC. AND THE CITY OF LONGVIEW INCIDENT TO SAID CONTRACT; FINDING THAT THE MEETING AT WHICH THE RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, City of Longview finds it in the best interest of the citizens of Longview, Gregg and Harrison County, Texas, that the Longview Teen Court project, which provides an alternative system of justice for first time offenders of Class C misdemeanors ages 12 to 18, be operated for the 2014-2015 fiscal year; and,

WHEREAS, City of Longview and Longview Teen Court, Inc., has applied for a Juvenile Justice and Delinquency Prevention (JJDP) local Juvenile Service Project Grant to provide salary to one part time assistant, professional classroom instructors, and office supplies: and,

WHEREAS The City of Longview and Longview Teen Court, Inc., agrees to provide applicable matching funds for the said project as required by the JJDP grant application; and,

WHEREAS, City of Longview agrees that in the event of loss or misuse of the Criminal Justice Division funds (\$21,740.00), the City of Longview and Longview

Teen Court, Inc., assures that the funds will be returned to the Criminal Justice Division in full; and,

WHEREAS, City of Longview designates the City Manager or City Manager's designee as the grantee's authorized official and the authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview approves submission of the grant application for the Longview Teen Court project to the Office of the Governor, Criminal Justice Division.

Section 3. That the City Manager or their designee is hereby authorized to negotiate and execute any agreements or other documents involving the Office of the Governor, the City of Longview, and/or Longview Teen Court, Inc., incident to the administration of, application for, acceptance of, rejection of, alteration of, or termination of the grant described herein.

Section 4. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 22<sup>nd</sup> day of May, 2013.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R TEEN COURTGRANT 2015 5-22-14



## JUSTICE ASSISTANCE GRANT FY14 LOCAL SOLICITATION

**DESCRIPTION:** The Bureau of Justice Assistance through U.S. Department of Justice is soliciting program applications from local government agencies for the Edward Byrne Memorial Justice Assistance Grant (JAG) Local Solicitation Program to develop and enhance crime prevention, and prevention and education programs, personnel, and supplies for Partners in Prevention. Crime analytics software will be purchased for Longview Police Department. Both departments will jointly work to prevent crimes, underage drinking, and raise public awareness of crimes against children.

The City of Longview is eligible to receive funding in the amount of \$39,946.00. No matching funds are required.

City of Longview will apply for the grant and use the funds to address crime prevention, underage drinking, and raise awareness around crimes involving children; to support contractual staff; and software for Longview Police Department.

**RECOMMENDED ACTION:** Passage of Resolution

**SOURCE OF FUNDS:** None

**STAFF CONTACT:** Holly Fuller, Partners in Prevention Manager  
903-237-1016  
[hfuller@LongviewTexas.gov](mailto:hfuller@LongviewTexas.gov)

**COUNCIL DATE:** May 22, 2014

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING APPLICATION, ACCEPTANCE AND EXPENDITURE OF GRANT FUNDS IN THE AMOUNT OF \$39,946.00 FROM THE 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE FOR USE BY THE CITY OF LONGVIEW, PARTNERS IN PREVENTION AND LONGVIEW POLICE DEPARTMENT; AUTHORIZING THE ACCEPTANCE OF ALL SPECIAL CONDITIONS IMPOSED IN CONNECTION WITH GRANT FUNDING; AUTHORIZING AND DIRECTING THE CITY OF LONGVIEW PARTNERS IN PREVENTION PROGRAM MANAGER OR OTHER OFFICIAL OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING, SECURING AND EXPENDING SAID GRANT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the U.S. Department of Justice sponsors the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the purpose of crime prevention, personnel, supplies, and crime analytics software; and,

WHEREAS, the City of Longview Partners in Prevention has qualified for and wishes to apply for the 2014 Edward Byrne Justice Assistance Grant, for the amount of \$39,946.00 from the U.S. Department of Justice, to be used by the City of Longview Partners in Prevention to conduct crime prevention and underage drinking prevention initiatives; provide for contractual staff and supplies; crime analytics software for Longview Police Department, in conjunction with Partners in Prevention; and

continue funding Partners in Prevention for general crime prevention efforts; and,

WHEREAS the award is made in the first fiscal year of the appropriation and may be expended during the following three (3) years, for a total grant period of four (4) years; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview Partners in Prevention, by and through the Program Manager, is hereby authorized to jointly apply for a grant in the amount of \$39,946.00, and accept on behalf of the City of Longview a 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Program from the U.S. Department of Justice.

Section 3. That the City of Longview Partners in Prevention, by and through the Program Manager, shall deposit said \$39,946.00 grant in a trust fund account in accordance with all applicable U.S. Department of Justice and City of Longview requirements, and disburse funds to co-recipient as set forth in this resolution.

Section 4. That the City of Longview hereby accepts and agrees to all special conditions imposed in connection with the aforementioned grant before the end of the 48-month grant period.

Section 5. That the City of Longview Partners in Prevention, by and through the Program Manager, or other official of the City as shall be required, is hereby authorized and directed to execute any and all contracts and other documents, as

approved by the City Attorney's Office, incident to the application, acceptance and expenditure on behalf of the City of Longview of a 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Program award in the amount of \$39,946.00 from the U.S. Department of Justice.

Section 6. That the meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED this 22nd of May 2014.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R PIP JAG GRANT 2014 5-22-14

**CONSIDER APPROVAL OF THE FOLLOWING MINUTES**

May 22, 2014

**CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT ON THE FISCAL YEAR 2013-2014 AMENDED CONSOLIDATED ACTION PLAN**

**DESCRIPTION:** Public hearing to receive citizen input on the Substantial Amendment of Fiscal Year 2013-2014 Action Plans. The 30-day citizen comment period began on March 17, 2014. The proposed substantial amendment was published on March 16, 2014. The Fiscal Year 2013-2014 Substantial Amendment to the Action Plan has been available for review in the Housing/Community Development office since March 16, 2014. The public hearing is required by HUD before the City can receive the substantially amended Fiscal Year 2013-2014 HOME grant funds.

**RECOMMENDED ACTION:** Passage of Resolution.

**SOURCE OF FUNDS:** Funding is by a HOME Federal Grant Program

**STAFF CONTACT:** Martell Armstrong, Housing and Community Development  
903-237-1234  
[marmstrong@longviewtexas.gov](mailto:marmstrong@longviewtexas.gov)

**COUNCIL DATE:** May 22, 2014

**CONDUCT A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT ON THE FISCAL YEAR 2014-2015 ANNUAL HOUSING PLAN AND CONSOLIDATED ACTION PLAN**

**DESCRIPTION:** Public hearing to receive citizen input on the Fiscal Year 2014-2015 Annual Housing Plan and the Annual Consolidated Action Plan and the accompanying budgets and policy documents.

**RECOMMENDED ACTION:** Passage of Resolution.

**SOURCE OF FUNDS:** Funding is by a Federal grant through the Community Development Block Grant (CDBG) Program, HOME Investment Partnership Program (HOME), Housing Choice Voucher Program and Family Self Sufficiency Program.

**STAFF CONTACT:** Martell Armstrong, Manager Housing and Community Development  
903-237-1234  
[marmstrong@longviewtexas.gov](mailto:marmstrong@longviewtexas.gov)

**COUNCIL DATE:** May 22, 2014

**CONSIDER A RESOLUTION APPROVING AN AMENDMENT TO THE FISCAL YEAR 2013-2014 CONSOLIDATED PLAN AND HOME FUND BUDGET.**

**DESCRIPTION:** A Resolution of the City Council of the City of Longview, Texas, approving an amended consolidated action plan and CDBG funds budget for the City of Longview for the fiscal year 2013-2014.

**RECOMMENDED ACTION:** Passage of Resolution.

**SOURCE OF FUNDS:** Funding is by a Federal grant through the Federal HOME Investment Partnership Program (HOME)

**STAFF CONTACT:** Martell Armstrong, Manager, Housing and Community Development  
903-237-1234  
[marmstrong@longviewtexas.gov](mailto:marmstrong@longviewtexas.gov)

**COUNCIL DATE:** May 22, 2014



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND ADOPTING AN AMENDED CONSOLIDATED ACTION PLAN AND CDBG FUNDS BUDGET FOR THE CITY OF LONGVIEW FOR FISCAL YEAR 2013-2014; PROVIDING THAT SAID PLAN SHALL SUPERCEDE ALL PREVIOUS SUCH PLANS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) provides Federal HOME Investment Partnership funds to the City for the benefit of low and moderate income persons; and,

WHEREAS, city staff and the Grant Review Committee are responsible for making recommendations to the City Council concerning the Five-Year and Annual Consolidated Action Plan, which includes the HOME grant funds; and,

WHEREAS, city staff presented the Amended Consolidated Plan documents and HOME Budget for the FY2013-14 grant funds on March 13, 2014; and,

WHEREAS, the draft amended Consolidated Action Plan documents and HOME budget have been available for public comment since posting on March 17, 2014, and publication on March 16, 2014; and,

WHEREAS, a public hearing was held on May 22, 2014 and, prior to final adoption of said budget and plan by the City Council; and,

WHEREAS, the City of Longview will submit the 2013-2014 and Amended Consolidated Plan Document and HOME budget to HUD by August 15, 2014; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the amended Consolidated Action Plan and HOME budget for the City of Longview for fiscal year 2013-2014, copies of which plan and budget are attached hereto and for all purposes incorporated herein, are hereby approved and adopted.

Section 3. That this resolution and the amended Consolidated Plan and HOME budget adopted herein shall for the fiscal year 2013-2014 in all things supersede all such plans and budgets previously adopted.

Section 4. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective from and after its date of passage.

PASSED and APPROVED this 22nd day of May, 2014.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R HOUSING FY2013-14 AMEND CAP HOME PLANS 5-22-2014

**CONSIDER A RESOLUTION APPROVING THE FISCAL YEAR 2014 ANNUAL HOUSING PLAN AND ANNUAL CONSOLIDATED ACTION PLAN DOCUMENTS, AND FISCAL YEAR 2014 CDBG AND HOME BUDGETS AND SUPPORTING POLICY DOCUMENTS**

- DESCRIPTION:** Consider a Resolution to approve the Fiscal Year 2014 Annual Housing Plan, the Consolidated Plan and the One-Year Consolidated Action Plan and the accompanying budgets and supporting policy documents. The City of Longview administers its grant programs according to HUD approved plan documents. The Fiscal Year 2014 Annual Housing Plan and Action Plan and accompanying Community Development Block Grant (CDBG) and HOME budget documents have been available for review in the Housing and Community Development office since March 16, 2014. The Fiscal Year 2014 budgets were published for review on March 17, 2014.
- RECOMMENDED ACTION:** Passage of Resolution.
- SOURCE OF FUNDS:** Funding is by a Federal grant through the Community Development Block Grant (CDBG) Program, HOME Investment Partnership Program (HOME), Housing Choice Voucher Program and Family Self Sufficiency Program.
- STAFF CONTACT:** Martell Armstrong, Manager Housing and Community Development  
903-237-1234  
[marmstrong@longviewtexas.gov](mailto:marmstrong@longviewtexas.gov)
- COUNCIL DATE:** May 22, 2014

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND ADOPTING THE FISCAL YEAR 2014 ANNUAL HOUSING PLAN, FIVE YEAR CONSOLIDATED PLAN AND ANNUAL CONSOLIDATED ACTION PLAN DOCUMENTS WHICH INCLUDE THE ANNUAL HOUSING PLAN AND POLICIES, COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS FUNDS BUDGETS AND SUPPORTING POLICY DOCUMENTS FOR THE CITY OF LONGVIEW; PROVIDING THAT SAID PLAN SHALL SUPERCEDE ALL PREVIOUS SUCH PLAN; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) provides Community Development Block Grant (CDBG), Housing Choice Voucher Program Grants, and Family Self-Sufficiency (FSS) and HOME Investment Partnership Act (HOME) grant funds to the City for the benefit of low and moderate income persons through a variety of programs and services; and,

WHEREAS, city staff and the Grant Review Committee are responsible for making recommendations to the City Council concerning the Consolidated Action Plan updates, which include projects/funding for the CDBG and HOME grant programs; and,

WHEREAS, staff presented its Annual Plans and draft budgets and Administrative Policies for the FY2014 grant funds on March 13, 2014; and,

WHEREAS, the draft budgets and plans have been available for public comment since posting on March 16, 2014, and publication on March 17, 2014; and,

WHEREAS, a public hearing was held on May 22, 2014, prior to final adoption of said budgets and plan by the City Council; and,

WHEREAS, the City of Longview will submit the One Year Action Plan with accompanying budgets to HUD by August 15, 2014; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the One Year Consolidated Plan, which includes the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) grant funds budgets and Administrative Policies for the City of Longview for fiscal year 2014, copies of which plans are attached hereto and for all purposes incorporated herein, are hereby approved and adopted.

Section 3. That this resolution and the Plans and Policies adopted herein shall for the fiscal year 2014 in all things supersede all such plans previously adopted.

Section 4. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective from and after its date of passage.

PASSED and APPROVED this 22rd day of May, 2014.

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Jay Dean  
Mayor

ATTEST:

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Shelly Ballenger  
City Secretary

APPROVED AS TO FORM:

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Jim Finley  
City Attorney

R HOUSING 2014 CDBG & HOME FUNDS 5-22-14