



Special Called City Council Meeting Agenda

5:30 p.m.
September 4, 2014
300 West Cotton Street
Jo Ann Metcalf Municipal Building
City Hall Council Chamber

- I. **Call to Order**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Citizen Comment**
- V. **Presentation Item**

Presentation of the Convention and Visitors Bureau budget - Longview Chamber of Commerce.

- VI. **Consent Agenda**

Consider a Resolution authorizing the City Manager or his designee to apply for, accept, and expend grant funds not to exceed \$4,000.00 from the East Texas Council of Governments for a Regional Solid Waste Program for the promotion of Adopt-A-Street and litter prevention – Laura Hill, Director of Community Services.
[Pages 3 - 6](#)

- VII. **Budget Items**

- A. **PUBLIC HEARING ON PROPOSED BUDGET.** A public hearing will be held to consider the proposed Fiscal Year 2014 - 2015 Budget – Angela Coen, Director of Finance. **THIS ITEM REQUIRES A PUBLIC HEARING.**
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- B. Consider an Ordinance adopting the Fiscal Year 2014 - 2015 Annual Operating Budget and appropriating said funds – David Willard, City Manager. [Pages 8 - 16](#)
- C. Consider a motion to ratify the property tax increase reflected in the Fiscal Year 2014 - 2015 Budget – Angela Coen, Director of Finance. [Page 17](#)
- D. **PUBLIC HEARING ON PROPOSED TAX RATE.** A public hearing will be held to consider the proposed Fiscal Year 2014 - 2015 Tax Rate (the City Council will vote on the tax rate on Thursday, September 11, 2014, at 5:30 PM in the City Hall Council Chambers at 300 W. Cotton Street, Longview, Texas) – Angela Coen, Director of Finance. **THIS ITEM REQUIRES A PUBLIC HEARING.**
[Page 18](#)
- E. Consider a Resolution establishing city fees and charges for the Fiscal Year 2014 - 2015 – Angela Coen, Director of Finance. [Page 19](#)

VIII. Items of Community Interest

IX. Adjourn

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made.

Para ayuda en español, por favor llame al 903.237.1000.

ETCOG GRANT APPLICATION

DESCRIPTION: Consider a Resolution to apply for and accept a grant in an amount not to exceed \$4,000.00 from the East Texas Council of Governments for the purpose of promoting the Adopt-A-Street and litter prevention programs.

RECOMMENDED ACTION: Resolution and Council Approval

SOURCE OF FUNDS: NA

STAFF CONTACT: Laura Hill, Director of Parks and Recreation
903-237-1392
lhill@longviewtexas.gov

COUNCIL DATE: September 4, 2014

RESOLUTION _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY FOR, ACCEPT AND EXPEND GRANT FUNDS IN THE AMOUNT OF \$4,000.00 FROM THE EAST TEXAS COUNCIL OF GOVERNMENTS (ETCOG) FOR A REGIONAL SOLID WASTE PROGRAM; AUTHORIZING THE TIMELY SUBMITTAL OF SAID APPLICATION; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING FOR, SECURING AND EXPENDING SAID GRANT; PROVIDING FOR COMPLIANCE WITH REGIONAL PLANS AND PROGRAM RULES; PROVIDING FOR FUNDING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the East Texas Council of Governments, (ETCOG), is directed by the Texas Commission on Environmental Quality (TCEQ) to administer solid waste grant funds for implementations of ETCOG's adopted regional solid waste management plan; and,

WHEREAS, the City of Longview is qualified to apply for various grants that would benefit numerous city departments in their efforts to abate litter and reduce the use of our natural resources; and,

WHEREAS, this grant will allow the Community Services Division to promote public awareness concerning the Adopt-a-Street program and litter prevention; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview is hereby authorized to file an application and all attendant documents necessary to qualify for a grant in an amount up to \$4,000.00 from the East Texas Council of Government's Regional Solid Waste Grants Program for the promotion of public awareness concerning the Adopt-a-Street program and litter prevention.

Section 3. That the City of Longview is hereby authorized to submit said application to East Texas Council of Government in a timely manner.

Section 4. That the City Manager through the City Manager's designee, is hereby authorized to execute all necessary documents, as approved by the City Attorney's Office, incident to applying for, securing and expending said grant funds from the East Texas Council of Government's Regional Solid Waste Grants Program for the promotion of a public awareness campaign concerning the implementation of the City of Longview's simplified collection program.

Section 5. That, if funded, the City of Longview will comply with the grant requirements of the East Texas Council of Governments, Texas Commission on Environmental Quality and the State of Texas.

Section 6. The grant funds will be used only for the purposes for which they are intended under the grant.

Section 7. That activities funded by the grant, will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

Section 8. All matching grant funds and/or in kind services required for any grant application will come from authorized budget expenditures for the 2014-15 fiscal year.

Section 9. That the meeting at which the aforesaid resolution passed was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 10. That this resolution shall be effective from and after its date of passage.

PASSED AND APPROVED THE 28TH day of August, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW GRANT ETCOG PUB ADOPT A STREET PRG 9-4-14

PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2014 - 2015

DESCRIPTION: The Texas Government Code requires that a Municipality hold a public hearing on the proposed fiscal budget. This is the required hearing.

The vote to adopt the Fiscal Year 2014 - 2015 proposed budget will be considered immediately after this item on Thursday, September 4, 2014, at 5:30 PM.

RECOMMENDED ACTION: Open Public Hearing on Proposed Fiscal Year 2014 - 2015 Budget.

SOURCE OF FUNDS: N/A

STAFF CONTACT: Angela Coen, Director of Finance
903-239-5521
acoen@longviewtexas.gov

COUNCIL DATE: September 4, 2014

ADOPTION OF THE 2014-15 BUDGET

DESCRIPTION: In accordance with the Texas Government Code and the city charter, the budget is being submitted for City Council approval.

RECOMMENDED ACTION: Approval of the Ordinance to adopt the Fiscal Year 2014 - 2015 Budget.

SOURCE OF FUNDS: N/A

STAFF CONTACT: David Willard, City Manager
903-237-1011
dwillard@longviewtexas.gov

COUNCIL DATE: September 4, 2014

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2014-2015 EXPENDITURES BY THE CITY OF LONGVIEW, TEXAS; APPROPRIATING FUNDS FROM VARIOUS REVENUE SOURCES AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS IN ACCORDANCE WITH SAID BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE SEVERABILITY OF THE PROVISIONS HEREOF; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager has prepared and submitted to the City Council a budget estimate of the expenditures and revenues of all City departments, divisions, and offices for the year beginning October 1, 2014, and ending September 30, 2015; and,

WHEREAS, the City Council of the City of Longview, Texas, has posted due notice of the time and place of one public hearing for consideration of said budget in accordance with the Texas Open Meetings Law, Chapter 551 of the Texas Government Code and with Chapter 102 of the Texas Local Government Code; and,

WHEREAS, the City Council conducted said public hearing on September 4, 2014, at which time interested citizens were given the opportunity to express and did express their opinions regarding items of expenditures for said proposed budget, giving their reasons for wishing to increase or decrease any items of expense delineated therein; and,

WHEREAS, the City Council of the City of Longview, Texas, having accepted said public input, thereafter closed said public hearing and analyzed the budget, making any additions or deletions thereto; and,

WHEREAS, the City Council of the City of Longview, Texas, has in all things complied with all provisions of State law and the City Charter relating to the adoption of said budget; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That the proposed budget for fiscal year 2014-2015, delineating proposed expenditures by the City of Longview, Texas, beginning October 1, 2014, and continuing through September 30, 2015, as prepared by the City Manager and submitted to the City Council, and as revised at the request of the City Council, is hereby in all things approved and adopted.

Section 3. That the sum of \$68,242,485 is hereby appropriated out of the General Fund for the payment of the general maintenance and operating expenses of the city government.

Section 4. That the sum of \$34,730,117 is hereby appropriated out of the Water and Wastewater Fund for the operation, maintenance and construction of the municipally owned waterworks and sanitary sewage facilities.

Section 5. That the sum of \$5,949,937 is hereby appropriated out of the Solid Waste Disposal Fund for the operation and maintenance of the collection and disposal of solid waste.

Section 6. That the sum of \$2,267,563 hereby appropriated out of the Fleet Services Fund for the operation and maintenance of the municipally owned garage.

Section 7. That the sum of \$7,431,451 is hereby appropriated out of the General Obligation Interest and Sinking Fund for the purpose of paying interest on bonded indebtedness and for payment of outstanding and maturing serial bonds heretofore legally issued as hereinafter itemized, to wit:

<u>INTEREST AND SINKING FUND</u>	<u>TOTAL APPROPRIATIONS</u>
Interest on Tax Bonds	\$2,825,451
Principal on Bonds	\$4,600,000
Paying agent fees	\$6,000
 TOTAL INTEREST & SINKING FUND	 \$7,431,451

Section 8. That the sum of \$8,866,594 is hereby appropriated out of the Water Revenue Bond Interest and Sinking Fund for the purpose of paying interest due on revenue bonded indebtedness and for the payment of outstanding and maturing serial revenue bonds heretofore legally issued as hereinafter itemized, to wit:

<u>WATER REVENUE BOND FUND</u>	<u>TOTAL APPROPRIATIONS</u>
Interest on Revenue Bonds	\$2,636,094
Principal on Bonds	\$6,225,000
Paying agent fees	\$5,500
 TOTAL REVENUE BOND FUND APPROPRIATION	 \$8,866,594

Section 9. That the Hotel-Motel Occupancy Tax Funds due to the City of Longview for the fiscal year 2014-2015 are hereby appropriated for the following uses:

	<u>TOTAL APPROPRIATIONS</u>
Maude Cobb Activity Center Operations	\$932,998
Longview Chamber of Commerce	\$576,944
Sports Tourism	\$52,000
Non-departmental	\$33,000
Art and Cultural Grants	\$279,165
Hotel Occupancy Tax 2% Reserve	\$686,116
 TOTAL HOTEL-MOTEL OCCUPANCY TAX FUNDS	 \$2,560,223

Section 10. That the sum of \$1,435,999 is hereby appropriated out of the Maude Cobb Activity Fund for the operations of the Maude Cobb Activity Center.

Section 11. That the sum of \$10,937,980 is hereby appropriated out of the Risk Management Funds for the payment of insurance expenses of the city government hereinafter itemized to wit:

	<u>TOTAL APPROPRIATIONS</u>
General Liability	\$1,012,385
Group Health/Life	\$9,389,533
Workers Compensation	\$536,062
 TOTAL RISK MANAGEMENT FUNDS	 \$10,937,980

Section 12. That the sum of \$800,101 is hereby appropriated out of the Longview Recreation Fund for the operation and maintenance of the recreation classes and activities of the City's Parks and Recreation Services.

Section 13. That the sum of \$0 is hereby appropriated out of the Tax Increment Fund for the City's reinvestment zone financing plan.

Section 14. That the sum of \$5,556,102 is hereby appropriated out of the Drainage Improvement Fund for the operation, maintenance and improvement of the drainage infrastructure.

Section 15. That the sum of \$904,770 is hereby appropriated out of the Communication Center Fund for the operation and maintenance of enhanced emergency communication services.

Section 16. That the sum of \$5,523,506 is hereby appropriated out of the Longview Economic Development Fund to be used by the Longview Economic Development Corporation to enhance local economic development.

Section 17. That the sum of \$86,455 is hereby appropriated out of the Police Special Fund for the betterment of law enforcement efforts.

Section 18. That the sum of \$1,986,708 is hereby appropriated out of the General Equipment Replacement Fund for major equipment purchases.

Section 19. That the sum of \$199,900 is hereby appropriated out of the Maintenance Fund for maintenance of the City's infrastructure.

Section 20. That the sum of \$186,292 is hereby appropriated out of the Municipal Court Fees Fund for the betterment of the court building and improved court security.

Section 21. That the sum of \$42,967 is hereby appropriated out of the Federal Motor Carrier Fund for the operation and maintenance of the Federal Motor Carrier Program.

Section 22. That the sum of \$2,400 is hereby appropriated out of the Unclaimed Money Fund for the operation and maintenance of the Unclaimed Money Program.

Section 23. That the sum of \$105,754 is hereby appropriated out of the Donated Revenue Fund for the operation and maintenance of the Donated Revenue Program.

Section 24. That the sum of \$74,581 is hereby appropriated out of the Cable Franchise Fund for capital cost of the Cable Franchise Program.

Section 25. That the sum of \$193,469 is hereby appropriated out of the Media Development Fund for the operation and maintenance of the Media Development Program.

Section 26. That the sum of \$2,133,755 is hereby appropriated out of the Transit System Fund for the operation and maintenance of the Transit System.

Section 27. That the sum of \$690,761 is hereby appropriated out of the Geographic Information System Fund for the operation and maintenance of the Geographic Information System.

Section 28. That the sum of \$58,500 is hereby appropriated out of the School Guard Fund for the operation and maintenance of School Guards.

Section 29. That the sum of \$311,222 is hereby appropriated out of the Photo Enforcement Fund for the operation and maintenance of Photo Enforcement (Redflex).

Section 30. That the sum of \$596,586 is hereby appropriated out of the Water Revenue Bond Reserve Fund for the purpose of reducing the required reserve equal to at least the average annual principal and interest requirements of the Bonds.

Section 31. That all lawfully encumbered expenditures outstanding from the previous fiscal year are hereby authorized and appropriated as expenditures for fiscal year 2014-2015.

Section 32. That the meeting at which this ordinance was passed was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 33. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict only; provided, however, that the repeal of an ordinance by this ordinance does not affect the prior operation of the ordinance or any prior action taken under it, any obligation or liability previously acquired, accrued, or incurred under such prior ordinance.

Section 34. That if any section, paragraph, subdivision, clause, phrase or provision of this ordinance is hereafter determined to be invalid or violative of the laws of the State of Texas or the Constitution of the United States by a court of appropriate jurisdiction, such finding of invalidity shall affect the continued enforcement only of the provision or provisions so determined to be invalid, it being the intent of the City Council of the City of Longview that all other terms and provisions of this ordinance not affected thereby shall remain in full force and effect.

Section 35. That this ordinance is adopted in accordance with all applicable law, including, without limitation, Chapter 102 of the Texas Local Government Code and Article IX of the Charter of the City of Longview, Texas.

Section 36. That this ordinance shall be effective from and after the date of passage.

PASSED AND APPROVED this 4th day of September, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

READ AND APPROVED:

Angela Coen
Director of Finance

O ADOPT BUDGET 9-4-14

RATIFY THE PROPERTY TAX REVENUE INCREASE

DESCRIPTION: In accordance with the Texas Local Government Code Sec. 102.00(c) the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.

RECOMMENDED ACTION: Motion and Vote

SOURCE OF FUNDS: N/A

STAFF CONTACT: Angela Coen, Director of Finance
903-239-5521
acoen@longviewtexas.gov

COUNCIL DATE: September 4, 2014

2ND PUBLIC HEARING ON PROPOSED TAX RATE FOR FISCAL YEAR 2014 - 2015

DESCRIPTION: The Texas Government Code and the city charter requires that a Municipality hold two public hearings on the property tax rate. This is the second of the required hearings.

The proposed tax rate is 0.5099.
12.99 for Debt Service
38.00 for Operations & Management

The vote to adopt the tax rate will be on Thursday, September 11, 2014, at 5:30 PM.

RECOMMENDED ACTION: Open Public Hearing on Proposed Tax Rate.

SOURCE OF FUNDS: N/A

STAFF CONTACT: Angela Coen, Director of Finance
903-239-5521
acoen@longviewtexas.gov

COUNCIL DATE: September 4, 2014

CONSIDER A RESOLUTION SPECIFYING FEES AND CHARGES

DESCRIPTION: This Resolution would authorize City fees and charges to be updated or revised in order to more accurately compensate the City for its costs in providing facilities, services, and materials and to reflect the city's cost of administering the municipal regulations associated with City permits and applications. These changes are red-lined for your convenience in the Resolution and are listed in the summary of fee changes.

RECOMMENDED ACTION: Approval of the Resolution

SOURCE OF FUNDS: N/A

STAFF CONTACT: Angela Coen, Director of Finance
903-239-5521
acoen@longviewtexas.gov

COUNCIL DATE: September 4, 2014