



City Council Meeting Agenda

5:30 p.m.
October 23, 2014
300 West Cotton Street
Jo Ann Metcalf Municipal Building
City Hall Council Chamber

- I. **Call to Order**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Citizen Comment**
- V. **Presentation Item**

Presentation of a Proclamation commemorating World Polio Day – Jay Dean, Mayor.

VI. **Consent Agenda**

- A. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the receipt and expenditure of grant funding from the Greggton Rotary Club in the amount of \$1,500.00 for purchase of children's books – Kara Spitz, Assistant Director of Community Services. [Pages 4 - 6](#)
- B. Consider a Resolution authorizing and directing the disbursement of grants of Hotel/Motel Occupancy Tax monies – Dietrich Johnson, Community Services Manager. [Pages 7 - 10](#)
- C. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of grant funding from the Texas Department of Public Safety, Homeland Security Grant Program (HSGP) / State Homeland Security Program (SHSP) in the amount of \$10,076.00 to

upgrade tactical field communications equipment – Don Dingler, Police Chief. [Pages 11 - 14](#)

- D. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Key Building Systems of Longview, Texas, in the amount of \$1,001,228.00 for the construction of the Rodeo Arena Restrooms Project – Rolin McPhee, P.E., Director of Public Works. [Pages 15 - 18](#)
- E. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Gracon Construction, Inc. of Dallas, Texas, in the amount of \$5,807,000.00 for the construction of the Grace Creek Wastewater Treatment Plant Solids Improvements Project – Rolin McPhee, P.E., Director of Public Works. [Pages 19 - 22](#)
- F. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of 10 Chevrolet Tahoes via the city's participation in the State of Texas cooperative purchasing program for an amount not to exceed \$281,160.00 – Jaye Latch, Purchasing Manager. [Pages 23 - 26](#)
- G. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with GK Services, Inc. of White Oak, Texas for uniform rental and lease services – Jaye Latch, Purchasing Manager. [Pages 27 - 30](#)
- H. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with DPC Industries, Inc. of Houston, Texas for liquid chlorine for water purification – Jaye Latch, Purchasing Manager. [Pages 31 - 34](#)
- I. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Alliance Bus Group, Inc. of Lewisville, Texas for a low floor transit coach – Scott Lewis, Longview Transit Manager. [Pages 35 - 40](#)
- J. Consider a Resolution appointing members to the Longview Economic Development Corporation's Board and Zoning Board of Adjustments – Shawn Hara, Assistant to the City Manager. [Pages 41 - 42](#)

- K. Consider approval of the following minutes: September 25, 2014 – Shelly Ballenger, City Secretary. [Page 43](#)

VII. Discussion Item

Presentation and discussion of the Construction Advisory and Appeals Board's recommendation for adopting the 2012 International Building Code Family and 2011 National Electrical Code – Michael Shirley, AICP, Director of Development Services.

VIII. Items of Community Interest

IX. Adjourn

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made.

Para ayuda en español, por favor llame al 903.237.1000.

GREGGTON ROTARY LITERACY GRANT

DESCRIPTION:	The Longview Public Library has received a grant from the Greggton Rotary Club in the form of direct aid, in the amount of \$1,500. The grant will provide funding for the Library to use for purchase of reading materials for children.
RECOMMENDED ACTION:	Consider adopting a Resolution accepting the 2014 Greggton Rotary Club funds in the amount of \$1,500.00.
SOURCE OF FUNDS:	Greggton Rotary Club (No matching funds required)
STAFF CONTACT:	Kara Spitz, Assistant Director of Community Services 903-237-1340 kspitz@longviewtexas.gov
COUNCIL DATE:	October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING ACCEPTANCE AND EXPENDITURE OF LITERACY GRANT FROM GREGGTON ROTARY CLUB IN THE AMOUNT OF \$1,500.00; AUTHORIZING THE CITY MANAGER OR THEIR DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO ACCEPTING AND EXPENDING SAID GRANT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Greggton Rotary Club is committed to advancing literacy in our community and thereby assist local governments improve their library services for young people; and,

WHEREAS, this grant may be used for a variety of activities including operating expenses and reading materials for children; and,

WHEREAS, the Longview Public Library has received a Greggton Rotary Grant in the amount of \$1,500.00; and,

WHEREAS, the Longview Public Library may use this grant money to encourage reading among children in the community; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview through the City Manager or their designee are hereby authorized to accept and expend a grant of \$1,500.00 from Greggton Rotary Club.

Section 3. That the City Manager or their designee are hereby authorized to execute all necessary documents, as approved by the City Attorney's Office, incident to accepting and expending said grant.

Section 4. That the meeting at which the aforesaid resolution passed was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective from and after its date of passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R LIB GREGGTON ROTARY GRANT 10-23-14

CULTURAL ACTIVITIES ADVISORY COMMISSION GRANT REQUEST

DESCRIPTION: The Cultural Activities Advisory Commission receives and reviews grant request for the arts and culture grant program. The CAAC received twenty-eight projects from cultural organizations for a total request of \$520,714. After a discussion with applicants, reviewing applications and available funding, the Commission is recommending the award of \$262,000. The funding cycle will reflect a full funding year, October 2014 - September 2015.

RECOMMENDED ACTION: Passage of Resolution

SOURCE OF FUNDS: 15% of the Hotel Occupancy Tax Revenue

STAFF CONTACT: Dietrich Johnson, Community Services Manager
903-237-1089
djohnson@longviewtexas.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND APPROVING THE DISBURSEMENT OF GRANTS OF HOTEL OCCUPANCY TAX MONIES AS RECOMMENDED BY THE CULTURAL ACTIVITIES ADVISORY COMMISSION; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE CONTRACTS WITH THE GRANTEEES AND ANY OTHER DOCUMENTS INCIDENT TO SAID DISBURSEMENT OF GRANTS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, City of Longview hotel tax revenue is used to fund arts and culture grants to local entities in accordance with the requirements of Chapter 351 of the Texas Tax Code; and,

WHEREAS, funding for the annual arts and culture grant cycle of 2014-2015 begins October 1, 2014; and,

WHEREAS, the Cultural Activities Advisory Commission of the City of Longview has as its primary purpose the charge of making recommendations to the City Council with regard to the expenditure of the aforementioned arts and culture grants; and,

WHEREAS, the Cultural Activities Advisory Commission held a public hearing on August 26 and August 27 of this year for annual grant requests; and,

WHEREAS, at the aforesaid hearing twenty-eight proposals were received from nine local cultural organizations; and,

WHEREAS, said organizations requested a total of \$520,714.00 in grants;
and,

WHEREAS, monies available at the time of the public hearing for the
annual funding cycle were \$262,000.00; and,

WHEREAS, because there were insufficient monies available to fully fund
all grant requests, the Cultural Activities Advisory Commission elected to reduce all
grants based on a scoring system; and,

WHEREAS, grantees must enter into contractual agreements with the City
of Longview in order to receive the aforesaid grants; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are
hereby in all things approved and adopted.

Section 2. That the disbursement of grants of hotel occupancy tax monies
as recommended by the Cultural Activities Advisory Commission, as described in the
attached Exhibit "A" (which exhibit is made a part hereof for all purposes), is hereby
approved.

Section 3. That the City Manager, the City Manager's designee, and/or
other official of the City as shall be required, is/are hereby authorized to execute any
and all contracts and other documents, as approved by the City Attorney's Office,
incident to the disbursement of hotel tax monies in accordance with the aforementioned
recommendations of the Cultural Activities Advisory Commission.

Section 4. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED this 23rd of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R ARTS & CULTURE AWARD GRANT 10-23-14

PURCHASE OF PORTABLE RADIOS

DESCRIPTION: Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute a contract by and between the City of Longview, Texas and the Texas Department of Public Safety Homeland Security Grant Program (HSGP) / State Homeland Security Program (SHSP). Grant funds will be used to purchase 26 standard portable radio earpiece/microphones, 5 enhanced portable radio earpiece/microphones, 1 Bluetooth Flash Upgrade and 1 Motorola APX 7000 dual-band portable radio. The acquisition of the items will enhance the tactical communications capabilities of the SWAT Team.

This is a 100% grant that requires no match and will be used to update tactical portable radio equipment utilized by the Longview PD's SWAT Team as a regional response asset.

RECOMMENDED ACTION: Resolution and Council Approval

SOURCE OF FUNDS: \$246 from 001-017-000-5111. Remaining expenses paid by grant.

STAFF CONTACT: Don Dingler, Police Chief
903-237-1100
ddingler@longviewtexas.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY FOR, ACCEPT AND EXPEND FEDERAL GRANT FUNDS IN THE AMOUNT OF \$10,076.00 FROM THE FEDERAL HOMELAND SECURITY GRANT PROGRAM ADMINISTERED BY THE TEXAS DEPARTMENT OF PUBLIC SAFETY AS THE STATE HOMELAND SECURITY PROGRAM; AUTHORIZING AND DIRECTING THE MAYOR, THE CITY MANAGER, THE POLICE CHIEF AND / OR ANY OTHER OFFICIAL OF THE CITY AS MAY BE NECESSARY OR CONVENIENT TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY OR CONVENIENT TO CARRY OUT THE ACTIVITIES AUTHORIZED HEREIN; FINDING THAT NO LOCAL MATCHING FUNDS WILL BE REQUIRED TO RECEIVE AND EXPEND SAID FUNDS; FINDING THAT EQUIPMENT PURCHASED WITH THESE FUNDS WILL NOT ADD ADDITIONAL ANNUAL COSTS TO EMERGENCY RESPONSE OR MANAGEMENT PROGRAMS; FINDING THAT THE MEETING AT WHICH THE RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Longview Police Department's Special Weapons and Tactics (SWAT) Team is a regional response asset within the City of Longview, parts of Gregg and Harrison County, and the wider East Texas region, which responds to law enforcement emergencies; and,

WHEREAS, emergency services response, training and equipment needs are an ever evolving cost to the City of Longview; and,

WHEREAS, funds are available from federal and state sources which are designed to facilitate emergency services needs; and,

WHEREAS, the City of Longview is not required to provide local matching funds in order to receive and expend the aforesaid funds; and,

WHEREAS, said grant funds will enhance or improve existing programs or equipment which is dedicated to state, regional, and local emergency services response and management; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City of Longview is hereby authorized to apply for, accept and expend Homeland Security Grant Program/State Homeland Security Program grant funds in the total amount of \$10,076.00.

Section 3. That the Mayor, the City Manager, the Police Chief and/or any other official of the City of Longview as may be necessary or convenient are/is hereby authorized and directed to execute any and all agreements and other documents necessary or convenient to carry out the activities authorized herein.

Section 4. That the grant funds described herein shall be received spent and accounted for in accordance with the requirements of the granting agencies.

Section 5. That the grant funds described herein will be utilized to upgrade tactical field communications equipment utilized for emergency SWAT operations.

Section 6. That no local matching funds are required to receive and expend the grant funds described herein.

Section 7. That the equipment purchased with these funds will not add additional annual costs to the emergency response or management programs of the City of Longview.

Section 8. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED THE 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R POLICE GRANT SHSP 10-23-14

RODEO ARENA RESTROOMS

DESCRIPTION: Consider a Resolution awarding a contract in the amount of \$1,001,228.00 to and authorizing the City Manager or his designee to execute any necessary documents with Key Building Systems, Longview, Texas, for the construction of the referenced project. The following bids were opened on September 23, 2014:

<u>Bidder</u>	<u>Bid Amount</u>
Key Building Systems(Longview)	\$1,001,228.00
Tranet Co. (Longview)	\$1,045,000.00
J.C. Lewis Construction (Center)	\$1,131,000.00
Casey Slone Const. Co. (Marshall)	\$1,137,000.00

This project is for the reconstruction of two restroom buildings and a pavilion.

Staff has examined the bids and the qualifications of the low bidder and recommends that the City award the contract to Key Building Systems in the amount of \$1,001,228.00.

RECOMMENDED ACTION: Passage of Resolution

SOURCE OF FUNDS: Funding is available from the Hotel Occupancy Tax Fund.

STAFF CONTACT: Rolin McPhee, P.E., Director of Public Works
903-237-1050
rmcphee@longviewtexas.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF KEY BUILDING SYSTEMS OF LONGVIEW, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "RODEO ARENA RESTROOMS"; AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND KEY BUILDING SYSTEMS FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview desires to begin construction of the project known as "Rodeo Arena Restrooms "; and,

WHEREAS, this project provides for the reconstruction of two restroom buildings and a pavilion; and,

WHEREAS, funding for this project is provided from the Hotel Occupancy Tax Fund; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid submitted by Key Building Systems of Longview, Texas, for construction of the project known as "Rodeo Arena Restrooms" in the amount

of \$1,001,228.00 is the lowest bid submitted to the City of Longview for construction of said project.

Section 3. That the City of Longview hereby accepts the aforementioned bid by Key Building Systems of Longview, Texas, in the amount of \$1,001,228.00.

Section 4. That the City Manager, his designee or other official of the City as shall be required, are hereby authorized to execute any and all contracts and other documents, as approved by the City Attorney's Office, incident to the acceptance on behalf of the City of Longview of a bid by Key Building Systems of Longview, Texas, for the project known as "Rodeo Arena Restrooms".

Section 5. That the process by which the aforementioned bid was received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 6. That the meeting at which the aforesaid bid was accepted was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW BID RODEO ARENA RESTROOMS 10-23-14

GRACE CREEK WASTEWATER TREATMENT PLANT SOLIDS IMPROVEMENTS

DESCRIPTION: Consider a Resolution awarding a contract in the amount of \$5,807,000.00 to Gracon Construction, Inc. Company of Dallas, Texas, for the construction of the referenced project. The following bids were opened on October 7, 2014:

Bidder	Amount
Gracon Construction, Inc. Dallas, Texas	\$5,807,000
Archer-Western Construction, LLC Irving, Texas	\$5,846,000
Crossland Heavy Contractors Columbus, Kansas	\$6,090,500

This project provides for the construction of a grease delivery station and conversion of a primary digester to a secondary digester to improve treatment plant efficiency, heating and thickener improvements, and miscellaneous plant improvements.

Garver, the consulting engineer, has examined the bids and the qualifications of the low bidder, and recommends award of the contract to Gracon Construction. Staff concurs with their recommendation.

RECOMMENDED ACTION: Passage of Resolution.

SOURCE OF FUNDS: Funding is available from the Utility CIP Reserve Fund.

STAFF CONTACT: Rolin McPhee, P.E., Director of Public Works
903-237-1336
rmcphee@longviewtexas.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF GRACON CONSTRUCTION INC. OF DALLAS TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "GRACE CREEK WASTEWATER TREATMENT PLANT SOLIDS IMPROVEMENTS"; AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND GRACON CONSTRUCTION INC., FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview desires to begin construction of the project known as "Grace Creek Wastewater Treatment Plant Solids Improvements"; and,

WHEREAS, this project provides for the construction of a grease delivery station, conversion of a primary digester to a secondary digester, heating and thickener improvements and miscellaneous plant improvements; and,

WHEREAS, funding for this project is provided from the Utility CIP Reserve Fund; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are

hereby in all things approved and adopted.

Section 2. That the bid submitted by Gracon Construction Inc. of Dallas, Texas, for construction of the project known as “Grace Creek Wastewater Treatment Plant Solids Improvements” in the amount of \$5,807,000 is the lowest bid submitted to the City of Longview for construction of said project.

Section 3. That the City of Longview hereby accepts the aforementioned bid by Gracon Construction Inc. of Dallas, Texas, in the amount of \$5,807,000.

Section 4. That the City Manager, his designee or other official of the City as shall be required, are hereby authorized and directed to execute any and all contracts and other documents, incident to the acceptance on behalf of the City of Longview of a bid by Gracon Construction Inc. of Dallas, Texas, for the project known as “Grace Creek Wastewater Treatment Plant Solids Improvements”.

Section 5. That the process by which the aforementioned bid was received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 6. That the meeting at which the aforesaid bid was accepted was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW BID GRACE CREEK WWT 10-23-14

POLICE VEHICLES

- DESCRIPTION:** This item would allow for the purchase of 10 - 2014 Chevrolet Tahoes for the Police Department.
- Quantities of these units are very limited, therefore, we recommend that the City purchase 10 Chevrolet Tahoes by using the State of Texas cooperative purchasing program. The vehicles listed have been properly bid and by purchasing from this cooperative purchasing program we fulfill bidding requirements under Chapter 252 of the Local Government Code.
- The total of all transactions will not exceed \$281,160.00.
- RECOMMENDED ACTION:** Approval of the purchase of 10 Chevrolet Tahoes from Caldwell Country using the State of Texas cooperative purchasing program.
- SOURCE OF FUNDS:** 045-042-000-7170, Vehicle Replacement Fund, Fiscal Year 2014-2015
- STAFF CONTACTS:** Jaye Latch, Purchasing Manager
903-237-1324
jlatch@longviewtexas.gov
- Dwayne Archer, Fleet and Sanitation Manager
903-237-1287
darcher@longviewtexas.gov
- COUNCIL DATE:** October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF TEN (10) CHEVROLET TAHOES VIA THE CITY'S PARTICIPATION IN THE STATE OF TEXAS COOPERATIVE PURCHASING PROGRAM; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO NEGOTIATE AND EXECUTE ANY DOCUMENTS INCIDENT TO SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE COMPETITIVE PURCHASING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview (hereinafter called the "City") desires to purchase vehicles for the Police Department; and,

WHEREAS, the City has previously entered a cooperative agreement with the State of Texas so that the City may participate in the purchasing programs administered by the State of Texas; and,

WHEREAS, the City is able to purchase the aforesaid vehicles through the State of Texas cooperative purchasing program; and,

WHEREAS, section 271.083 of the Texas Local Government Code authorizes the purchase of such vehicles without the need for the City to engage in a competitive purchasing process where the purchase is made through the City's participation in the state cooperative purchasing program; and,

WHEREAS, funding for the purchase described herein is provided from 045-042-000-7170 Vehicle Replacement Fund; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That, subject to the conditions set forth in this resolution, the City is hereby authorized to purchase ten (10) Chevrolet Tahoes via the City's participation in the State of Texas cooperative purchasing program.

Section 3. That the City Manager, the City Manager's designee and/or other official(s) of the City as shall be required, are hereby authorized to negotiate and execute any and all contracts and other documents on behalf of the City, as approved by the City Attorney's office, incident to the purchase authorized herein.

Section 4. That the authorization provided herein is contingent upon all of the following:

- a) The total purchase price for the purchase authorized herein shall not exceed \$281,160.00; and,
- b) The vehicles purchased pursuant to this resolution are purchased under the state contract through the State of Texas cooperative purchasing program.

Section 5. That the purchase described in this resolution is exempt from state purchasing requirements pursuant to section 271.083 of the Texas Local Government Code.

Section 6. That the meeting at which this resolution was approved was in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PUR VEHICLES STATE K 10-23-14

1314-20 UNIFORM RENTAL AND LEASE SERVICES

DESCRIPTION: This item is for an agreement for uniform rental and lease services for the City of Longview Public Works Division. In this agreement uniform rental and lease services are provided to Public Works employees.

On September 9, 2014 bid documents were mailed and emailed to uniform rental vendors and posted on the City of Longview Website. Bids were advertised in the local newspaper on September 9, 2014 and September 16, 2014. On September 24, 2014 four bids were on file.

The bids were as follows:

GK Services, Inc. of White Oak, TX. - \$28,540.47 annually
Porter's Industrial of Bossier City, LA. - \$50,346.92 annually
Aramark of Tyler, TX. - \$54,467.90 annually
Unifirst of Longview, TX. - \$68,056.56 annually

RECOMMENDED ACTION: Approval of the Resolution awarding GK Services, Inc. the Uniform Rental and Lease Serviced Bid #1314-20.

SOURCE OF FUNDS: 010-080-000-5111, 010-073-000-5111,
001-040-000-5111, 041-044-000-5111,
001-023-000-5111, 023-032-000-5111,
043-043-000-5111

STAFF CONTACTS: Jaye Latch, Purchasing Manager
903-237-1324
jlatch@longviewtexas.gov

Rolin McPhee, Director of Public Works
903-237-1336
rmcphee@longviewtexas.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF GK SERVICES, INC., OF WHITE OAK, TEXAS, FOR UNIFORM RENTAL AND LEASE SERVICES; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND GK SERVICES, INC. FOR A TWO YEAR AGREEMENT FOR SAID UNIFORM RENTAL AND LEASE SERVICES; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO THREE ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview issued and advertised an invitation to bid for uniform rental and lease services for the City of Longview; and,

WHEREAS, GK Services, Inc., of White Oak, Texas submitted the lowest and best bid for uniform rental and lease services; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid submitted by GK Services, Inc., of White Oak,

Texas, is the lowest and best bid submitted to the City of Longview for uniform rental and lease services.

Section 3. That the City of Longview hereby accepts the aforementioned bid from GK Services, Inc., of White Oak, Texas, for said services.

Section 4. That the total amount of the contract for uniform rental and lease services to be provided by GK Services, Inc., White Oak, Texas shall not exceed budgeted funds in the concurrent fiscal year.

Section 5. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, are hereby authorized and directed to execute any and all contracts and other documents, as approved by the City Attorney's Office incident to the acceptance of a two year contract on behalf of the City of Longview of aforesaid bid from GK Services, Inc, of White Oak, Texas, for said uniform rental and lease services.

Section 6. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, is hereby authorized to renew said contract at the City Manager's discretion for up to three additional one-year terms provided that the total amount spent under said contract for any one renewal term shall not exceed funds budgeted for said contract in the concurrent budget year.

Section 7. That the process by which the aforementioned bid was received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 8. That the meeting at which this resolution was approved was in

all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R BID UNIFORM RENTAL & LEASE SERVICE 10-23-14

1314-21 LIQUID CHLORINE

DESCRIPTION:	<p>This item is for an annual requirements style agreement for liquid chlorine for the City of Longview Water Purification Plants. In this agreement liquid chlorine is provided on an as needed basis. The Water Purification Plant estimates spending approximately \$71,000.00 this year on liquid Chlorine. Liquid Chlorine is used in the disinfection process.</p> <p>On September 16, 2014 bid documents were mailed and emailed to liquid chlorine vendors and posted on the City of Longview Website. Bids were advertised in the local newspaper on September 16 and September 23, 2014. On October 8, 2014 two bids were on file.</p> <p>The bids were as follows:</p> <p>DPC Industries of Houston, Tx - \$573.80 per ton Brenntag Southwest, Inc. of Longview, Tx. - \$627.00 per ton Univar, USA, Inc. of Dallas, TX - no bid</p>
RECOMMENDED ACTION:	Approval of the Resolution awarding DPC Industries, Inc. the Liquid Chlorine Bid # 1314-21
SOURCE OF FUNDS:	010-074-000-2390, Chemicals
STAFF CONTACTS:	<p>Jaye Latch, Purchasing Manager 903-237-1324 jlatch@longviewtexas.gov</p> <p>Rolin McPhee, Director of Public Works 903-237-1336 rmcphee@longviewtexas.gov</p>
COUNCIL DATE:	October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF DPC INDUSTRIES, INC. OF HOUSTON, TEXAS, FOR LIQUID CHLORINE; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND DPC INDUSTRIES, INC. FOR SAID PURCHASE; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview issued and advertised an invitation to bid for liquid chlorine for use at the City of Longview water purification plants; and,

WHEREAS, DPC Industries, Inc. of Houston, Texas, submitted the lowest and best bid for said chemical; and,

WHEREAS, funding will be provided from budgeted funds in FY 2014-2015; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the bid submitted by DPC Industries, Inc. of Houston, Texas, is the lowest and best bid submitted to the City of Longview for liquid chlorine.

Section 3. That the City of Longview hereby accepts the aforementioned bid from DPC Industries, Inc. of Houston, Texas.

Section 4. That the total amount of the contract for liquid chlorine to be provided by DPC Industries, Inc. of Houston, Texas, shall not exceed budgeted funds for Fiscal Year 2014-2015.

Section 5. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, are hereby authorized and directed to execute any and all contracts and other documents, as approved by the City Attorney's Office incident to the acceptance on behalf of the City of Longview of aforesaid bid from DPC Industries, Inc. of Houston, Texas, for said purchase of liquid chlorine.

Section 6. That the City Manager, the City Manager's designee or other official of the City of Longview as shall be required, is hereby authorized to renew said contract at the City Manager's discretion for up to four additional one-year terms provided that the total amount spent under said contract for any one renewal term shall not exceed funds budgeted for said contract in the concurrent budget year.

Section 7. That the process by which the aforementioned bid was received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 8. That the meeting at which this resolution was approved was in

all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 9. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW BID LIQUID CHLORINE 10-23-14

REQUEST FOR PROPOSAL - 1314-18 LOW FLOOR TRANSIT COACHES

DESCRIPTION:

This item would allow for the purchase of one low floor transit coach for Longview Transit. The awarded vendor will provide to the City of Longview one transit coach to be used to carry passengers within the city on a fixed route. The bus is capable of carrying up to 35 passengers. The amount of the coach to be purchased will not exceed \$340,000.00.

The City sent a Request for Proposals (RFP) for low floor transit coaches to Transit Bus Dealers. The RFP was advertised in the Longview News Journal as required by State Law. The City received 2 proposals. The vendors that responded are Alliance Bus Group, Inc. of Lewisville, Texas and Creative Bus Sales of Irving, Texas.

A review committee was comprised of the Longview Transit General Manager, Longview Transit Director of Maintenance, and Longview Transit Director of Operations.

The following criteria was used in determining the recommended proposal:

- 40% Design/Quality, Compliance with all technical requirements, Material used.
- 20% Firm and Experience with similar projects, financial standing, references.
- 20% Price proposed, Competitiveness of cost proposal, completeness and detail of proposal and Vehicle questionnaire.
- 15% Manuals, Drawings, Specifications and Warranties
- 5% Proposed delivery schedule, total time allocated for each task is realistic.

Based on a review of the listed criteria it is recommended that the contract for Low Floor Transit Coach be awarded to Alliance Bus Group, Inc. of Lewisville, TX.

RECOMMENDED ACTION:

Award the Low Floor Transit Coach contract to Alliance

Bus Group, Inc. of Lewisville, TX

SOURCE OF FUNDS: 55% from TxDot Bus and Facilities Grant, 35% from Federal Transit Administration Funding, 10% from City of Longview annual funding.

STAFF CONTACTS: Jaye Latch, Purchasing Manager
903-237-1324
jlatch@longviewtexas.gov

Scott Lewis, Longview Transit General Manager
903-753-2287
slewis@longviewtransit.gov

COUNCIL DATE: October 23, 2014

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROPOSAL OF ALLIANCE BUS GROUP, INC. OF LEWISVILLE, TEXAS, FOR A LOW FLOOR TRANSIT COACH; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND ALLIANCE BUS GROUP, INC. OF LEWISVILLE, TEXAS, FOR SAID COACH; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE PROPOSAL REQUIREMENTS IN ACCEPTING SAID PROPOSAL; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview advertised a request for proposal for a low floor transit coach for Longview Transit; and,

WHEREAS, Alliance Bus Group, Inc. of Lewisville, Texas, submitted the best proposal based on published evaluation criteria for said low floor transit coach; and,

WHEREAS, prior to advertising for proposals for the aforesaid coach the City of Longview Purchasing Manager determined that the competitive sealed proposal procedure was the method of purchase that would provide the best value to the City of Longview in obtaining the aforesaid transit coach; and,

WHEREAS, the City of Longview Purchasing Manager is the designated representative to whom the City Council of the City of Longview (in the Purchasing Manual previously adopted by ordinance of said Council) has delegated the authority to make the above-described determination; and,

WHEREAS, the City has considered the criteria described in Section 252.043 (b) of the Texas Local Government Code and the discussions conducted under Section 252.042 of the Texas Local Government Code in determining the best value for the municipality with regard to the above-described transit coach; and,

WHEREAS, funding for the purchase described herein is provided from a combination of a Texas Department of Transportation Bus and Facilities Grant, Federal Transit Administration funding and City of Longview funding; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That, after considering the criteria described in Section 252.043 (b) of the Texas Local Government Code and the discussions conducted under Section 252.42 of the Texas Local Government Code, the above-described proposal of Alliance Bus Group, Inc. of Lewisville, Texas, was deemed by the Purchasing Manager and the Longview City Council to provide the best value to the City of Longview for a low floor transit coach.

Section 3. That the City of Longview hereby accepts the aforementioned proposal from Alliance Bus Group, Inc. of Lewisville, Texas.

Section 4. That the total amount for the purchase described herein for the low floor transit coach to be provided by Alliance Bus Group, of Lewisville, Texas, shall not exceed \$340,000.

Section 5. That the City Manager, his designee or other official of the City

of Longview as shall be required, are hereby authorized and directed to execute any and all contracts and other documents, as approved by the City Attorney's Office incident to the acceptance on behalf of the City of Longview of aforesaid proposal from Alliance Bus Group, Inc. of Lewisville, Texas, for said transit coach.

Section 6. That the process by which the aforementioned proposals were received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 7. That the meeting at which this resolution was approved was in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 8. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

RR TRANSIT LOW FLOOR BUS 10-23-14

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, PROVIDING FOR APPOINTMENTS TO THE LONGVIEW ECONOMIC DEVELOPMENT CORPORATION'S BOARD OF DIRECTORS AND THE ZONING BOARD OF ADJUSTMENT; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council provides for appointments or reappointments to the various boards and commissions; and,

WHEREAS, there are vacancies on the Longview Economic Development Corporation's Board of Directors and the Zoning Board of Adjustment; and,

WHEREAS, these appointments or reappointments are necessary in order to ensure full membership on said board; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set forth in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Council of the City of Longview, Texas, does hereby submit the following persons whose names are attached hereto, marked as Exhibit "A" and for all purposes incorporated herein as nominees and confirm their appointment or reappointment, as applicable, to the Longview Economic Development Corporation's Board of Directors and the Zoning Board of Adjustment.

Section 3. That these appointments are to be effective immediately upon passage of this resolution.

Section 4. That the meeting at which this resolution was approved was conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective immediately on and after its passage.

PASSED AND APPROVED this 23rd day of October, 2014.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R B&C APPOINT LEDCO & ZBA 10-23-14

CONSIDER APPROVAL OF THE FOLLOWING MINUTES

September 25, 2014