



City Council Work Session and Special Called Meeting Agenda

4:30 p.m.

January 27, 2015

300 West Cotton Street

Jo Ann Metcalf Municipal Building

City Hall Council Chamber

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Work Session

Discussion of the Animal Shelter Operations.

V. Citizen Comment

VI. Presentation Items

- A. Presentation of a service award to Captain Cory Crowell of the Longview Fire Department in recognition of 25 years of service to the City of Longview - J.P. Steelman, Fire Chief.
- B. Presentation of a Proclamation commemorating Industry Appreciation Month – Mayor Jay Dean.

VII. Consent Agenda

- A. Consider an Ordinance authorizing the conveyance of tax foreclosure property known as Tract 1: .19 acre, more or less, being Lot 5, Block 1, Sandy Acres unrecorded addition (assigned Property ID 13156 by the Gregg County Appraisal District) and Tract 2: .21 acre, more or less, being Lot 6, Block 1, Sandy Acres unrecorded addition (assigned Property ID 13157 by the Gregg County Appraisal District), both of said tracts

located in the William Castleberry Survey, Abstract 38, Gregg County, Texas, and described in deed dated April, 1976, from L. M. McBride to J. R. Finley, recorded in Volume 1016, Page 209, Deed Records of Gregg County, Texas, for the cash sum of \$2,738.15 – Robert Ray, Assistant City Attorney. [Pages 4 - 7](#)

- B. Consider a Resolution authorizing the City Manager or the City Manager's Designee to enter in to supplement agreement to the interlocal agreement with the City of Kilgore for computer support services with for geographic information system support and maintenance services – Justin Cure, Information Services Manager. [Pages 8 - 11](#)
- C. Consider a Resolution authorizing the renewal of contracts with Linebarger, Goggan, Blair & Sampson, LLP, for collection agency services – David Willard, City Manager. [Pages 12 - 15](#)
- D. Consider an Ordinance approving the 2014 City of Longview Tax Roll of property subject to taxation – Angela Coen, Director of Finance. [Pages 16 - 19](#)
- E. Consider a Resolution amending the Community Development Block Grant Program Policy for Public Service Project Funding in order to enact certain restrictions on the use of Community Development Block Grant funds for childcare activities and change the makeup of the Community Development Block Grant Committee – Dietrich Johnson, Assistant Director of Community Services. [Pages 20 - 26](#)
- F. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Pegues Hurst Ford of Longview, Texas, Caldwell Country Chevrolet of Caldwell, Texas, Caldwell Country Ford of Caldwell, Texas, Prestige Ford of Garland, Texas, Grapevine Dodge, of Grapevine, Texas, and Silsbee Ford of Silsbee, Texas, for Fleet Vehicles for various departments – Jaye Latch, Purchasing Manager. [Pages 27 - 36](#)
- G. Consider approval of the following minutes: January 8, 2015 – Shelly Ballenger, City Secretary. [Page 37](#)

VIII. Election Items

- A. Consider an Ordinance calling a General Election on May 9, 2015 to fill expired terms of Mayor and Council Members for City Council Districts 1 and 2 and authorizing the City Manager or the City Manager's designee to contract with the Gregg County Elections Administrator to provide the tabulation and supervision of the central counting station for the election – Shelly Ballenger, City Secretary. [Pages 38 - 43](#)

- B. Consider an Ordinance calling a Special Election to fill the unexpired term of City Council Member for District 5 on May 9, 2015 – Shelly Ballenger, City Secretary. [Pages 44 - 48](#)

IX. Action Items

- A. Consider a Resolution accepting the bid of RPR Construction Co., Inc., of Tyler, Texas, in the amount of \$5,750,000.00 for construction of the project entitled “Longview Animal Shelter and Adoption Center” and authorizing the City Manager or the City Manager’s designee to execute any documents necessary for said project contingent on certain funding from Gregg County – Brent Brevard, AIA, City Architect. [Pages 49 - 52](#)
- B. Consider an Ordinance authorizing an increase in the rate at which the City contributes to the Longview Firemen's Relief and Retirement Fund and validating all previous rates at which the City contributed to said fund – Kristen Ishihara, City Council Member, District 4. [Pages 53 - 54](#)
- C. Consider an Ordinance amending the fiscal year 2014 - 2015 budget by allocating fund balance in the amount of \$105,335 to account 001-024-000-6855 for the increase in the rate at which the City contributes to the Longview Firemen's Relief and Retirement Fund – Kristen Ishihara, City Council Member, District 4. [Pages 55 - 58](#)

X. Items of Community Interest

XI. Adjourn

Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551. The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting or for absence from any previous City Council meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact the City Secretary's Office at 903.237.1080 at least two days before this meeting so that appropriate arrangements can be made.

Para ayuda en español, por favor llame al 903.237.1000.

SALE OF TAX FORECLOSURE PROPERTY LOTS 5 AND 6, BLOCK 1, SANDY ACRES

DESCRIPTION: The proposed ordinance would authorize the sale of a tax foreclosure property consisting of Lots 5 and 6, Block 1, Sandy Acres unrecorded addition situated in the William Castleberry Survey, Abstract 38, Gregg County, Texas.

According to information on the Gregg County Appraisal District (GCAD) website, the two lots are located adjacent to each other on McBride Road, and there are no improvements currently located on the property. GCAD information also indicates that the property was struck off to the City in 2006 and that the property is located in the Spring Hill Independent School District.

The ordinance authorizes the sale of the property for the cash sum of \$2,738.15.

RECOMMENDED ACTION: Approval of the Ordinance

SOURCE OF FUNDS: not applicable

STAFF CONTACT: Robert Ray, Assistant City Attorney
903-237-1091
rray@longviewtexas.gov

COUNCIL DATE: January 27, 2015

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CONVEYANCE OF TAX FORECLOSURE PROPERTY KNOWN AS TRACT 1: .19 ACRE, MORE OR LESS, BEING LOT 5, BLOCK 1, SANDY ACRES UNRECORDED ADDITION SITUATED IN THE WILLIAM CASTLEBERRY SURVEY, ABSTRACT 38, GREGG COUNTY, TEXAS, AS DESCRIBED IN DEED DATED APRIL, 1976, FROM L. M. MCBRIDE TO J. R. FINLEY, RECORDED IN VOLUME 1016, PAGE 209, DEED RECORDS OF GREGG COUNTY, TEXAS (ACCOUNT #00690-03807-04000-000002, SPRING HILL ISD; #R13156, GREGG COUNTY & CITY OF LONGVIEW); AND TRACT 2: .21 ACRE, MORE OR LESS, BEING LOT 6, BLOCK 1, SANDY ACRES UNRECORDED ADDITION SITUATED IN THE WILLIAM CASTLEBERRY SURVEY, ABSTRACT 38, GREGG COUNTY, TEXAS, AS DESCRIBED IN DEED DATED APRIL, 1976, FROM L. M. MCBRIDE TO J. R. FINLEY, RECORDED IN VOLUME 1016, PAGE 209, DEED RECORDS OF GREGG COUNTY, TEXAS (ACCOUNT #00690-03807-04100-000002, SPRING HILL ISD; #R13157, GREGG COUNTY & CITY OF LONGVIEW) FOR THE CASH SUM OF \$2,738.15; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, a certain parcel of land known as Tract 1: .19 acre, more or less, being Lot 5, Block 1, Sandy Acres unrecorded addition situated in the William Castleberry Survey, Abstract 38, Gregg County, Texas, as described in deed dated April, 1976, from L. M. McBride to J. R. Finley, recorded in Volume 1016, Page 209, Deed Records of Gregg County, Texas (Account #00690-03807-04000-000002, Spring Hill ISD; #R13156, Gregg County & City of Longview); and Tract 2: .21 acre, more or less, being Lot 6, Block 1, Sandy Acres unrecorded addition situated in the William

Castleberry Survey, Abstract 38, Gregg County, Texas, as described in deed dated April, 1976, from L. M. McBride to J. R. Finley, recorded in Volume 1016, Page 209, Deed Records of Gregg County, Texas (Account #00690-03807-04100-000002, Spring Hill ISD; #R13157, Gregg County & City of Longview) was offered for sale at a public auction pursuant to a judgment of foreclosure of the County Court at Law #2 in Cause No. 17,239-CCL#2, said cause being a delinquent tax suit; and,

WHEREAS, this parcel of land did not receive a sufficient bid as set by law and was struck off to the City of Longview (the "City") as Trustee pursuant to Section 34.01 (c) of the Texas Property Tax Code; and,

WHEREAS, a potential buyer of the property has come forward; and,

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set forth in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That the Mayor be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the hereinabove described real property to Irineo Alvarez and Oscar Alvarez for and in consideration of the cash sum of \$2,738.15, said money to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Section 3. That the meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas

Government Code Chapter 551.

Section 4. That this ordinance shall become effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

O CA TAX FORECLOSURE SANDY ACRES 1-27-15

**INTER LOCAL AGREEMENT SUPPLEMENT AGREEMENT WITH THE CITY OF KILGORE
FOR GEOGRAPHIC INFORMATION SYSTEMS SERVICES**

DESCRIPTION: The City of Kilgore is seeking assistance with geographic information systems in the area of support and maintenance by the City of Longview.

The City of Longview provided a proposal to the City of Kilgore and they have accepted the proposal. If approved by our city council, the cities would enter into an inter local agreement for GIS services for a base amount of \$55,000 to the City of Longview.

With these funds we would be able to hire one IT Specialist, improving our IT related response times. The City of Longview would not bear any cost for their system; all costs would be allocated to the City of Kilgore.

The supplement agreement to the existing interlocal agreement for computer support services is for a one-year term with two one-year options with a sixty day notice for any termination. The City of Kilgore City Council has approved this inter local agreement.

RECOMMENDED ACTION: Approval of the Inter Local Agreement

SOURCE OF FUNDS: Funding is available by the City of Kilgore

STAFF CONTACT: Justin Cure, Information Services Manager
903-237-1048
jcure@longviewtexas.gov

Mary Ann Miller, Director of Administration
903-237-1014
mmiller@longviewtexas.gov

COUNCIL DATE: January 27, 2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE A SUPPLEMENT AGREEMENT TO THE EXISTING INTERLOCAL AGREEMENT WITH THE CITY OF KILGORE FOR THE PROVISION OF GEOGRAPHIC INFORMATION SYSTEM SUPPORT AND MAINTENANCE BY THE CITY OF LONGVIEW; PROVIDING FOR REIMBURSEMENT TO THE CITY OF LONGVIEW IN THE AMOUNT OF APPROXIMATELY \$55,000 PLUS OTHER COSTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview, Texas, (the "City") is a municipal corporation situated in both Gregg County, Texas, and Harrison County, Texas; and,

WHEREAS, the City of Longview has an established geographic information system division; and,

WHEREAS, the City of Kilgore, Texas, has requested the City of Longview assist them in providing geographic information system support and maintenance services; and,

WHEREAS, the City Council wishes to assist the City of Kilgore by providing these services and resources, where practical; and,

WHEREAS, the City of Kilgore has approved a resolution authorizing a supplement agreement to the existing interlocal agreement for computer support services with the City of Longview for said services; and,

WHEREAS, the parties wish to enter into such a supplement agreement to the existing interlocal agreement for Longview to provide geographic information system support and maintenance to the City of Kilgore, all pursuant to the Texas Interlocal Cooperation Act (Texas Government Code Chapter 791); NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the City Manager, the City Manager's designee and/or official of the City as shall be required, are hereby authorized and directed to negotiate and execute an interlocal agreement with the City of Kilgore to provide geographic information system support and maintenance.

Section 3. That the City of Kilgore agrees to reimburse the City of Longview a minimum of \$55,000 per year, plus any other costs over the minimum amount of the agreement.

Section 4. The authorization granted herein is for an agreement for a one-year term with two one-year renewal options.

Section 5. That any agreement or other documents executed pursuant to the authority granted in this resolution must be in a form approved by the City Attorney.

Section 6. That the meeting at which the aforesaid agreement was authorized was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall be effective immediately from and after its date of passage.

PASSED AND APPROVED this 27th day of January 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R GIS INTERLOCAL K SUPP KILGORE GIS SERVCIES 1-27-15

**RESOLUTION AUTHORIZING RENEWAL OF CONTRACTS WITH LINEBARGER,
GOGGAN, BLAIR & SAMPSON, LLP FOR COLLECTION AGENCY SERVICES**

DESCRIPTION: This action is to renew the existing contracts for collection agency services for Municipal Court, Water Utilities, and EMS Billing. The current contract has been in place for one year. This action would renew the contracts for another year and also authorizes the City Manager to renew the contracts for up to three additional future one-year terms.

RECOMMENDED ACTION: Approval

SOURCE OF FUNDS: Percentage fees from collections in Municipal Court, Water Utilities, and EMS Billing

STAFF CONTACT: David Willard, City Manager
903-237-1021

COUNCIL DATE: January 27, 2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, RENEWING THE CONTRACT FOR FINES AND FEES COLLECTION SERVICES; RENEWING THE AGREEMENT FOR COLLECTION SERVICES OF DELINQUENT EMERGENCY MEDICAL SERVICES ACCOUNTS; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE, AND SUCH OTHER OFFICIAL(S) AS MAY BE REQUIRED, TO RENEW EACH OF SAID CONTRACTS FOR ADDITIONAL TERMS IN ACCORDANCE WITH ITS PROVISIONS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview (the "City") and Linebarger, Goggan, Blair & Sampson, LLP, (the "Firm") entered a Contract for Fines and Fees Collection Services (the "Fines and Fees Contract") dated as of January 10, 2014; and,

WHEREAS, the first term of the Fines and Fees Contract began on February 1, 2014, and will end on January 31, 2015; and,

WHEREAS, the City wishes to renew the Fines and Fees Contract for an additional one-year term in accordance with Article 6 of said Fines and Fees Contract; and,

WHEREAS, the City wishes to authorize the City Manager or the City Manager's designee, and such other officials as may be required, to renew the Fines and Fees Contract for up to three future one-year terms in accordance with Article 6 of said Fines and Fees Contract; and,

WHEREAS, the City and the Firm entered an Agreement for Collection

Services of Delinquent Emergency Medical Services Accounts (the “EMS Contract”) dated as of January 14, 2014; and,

WHEREAS, the first term of the EMS Contract began on February 1, 2014, and will end on January 31, 2015; and,

WHEREAS, the City wishes to renew the EMS Contract for an additional one-year term in accordance with Article VII of said EMS Contract; and,

WHEREAS, the City wishes to authorize the City Manager or the City Manager’s designee, and such other official(s) as may be required, to renew the EMS Contract for up to three future one-year terms in accordance with Article VII of said EMS Contract; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the Fines and Fees Contract is hereby renewed for an additional term of one year pursuant to the provisions of said Fines and Fees Contract.

Section 3. That the EMS Contract is hereby renewed for an additional term of one year pursuant to the provisions of said EMS Contract.

Section 4. That, upon the expiration of the renewal term authorized herein, the City Manager, the City Manager’s designee, and such other official(s) of the City of Longview as may be required, are hereby authorized (at the City Manager’s discretion) to renew the Fines and Fees Contract for up to three additional one-year terms as provided in said Fines and Fees Contract.

Section 5. That, upon the expiration of the renewal term authorized herein, the City Manager, the City Manager's designee, and such other official(s) of the City of Longview as may be required, are hereby authorized (at the City Manager's discretion) to renew the EMS Contract for up to three additional one-year terms as provided in said EMS Contract.

Section 6. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 7. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R BID DEBT COLLECTION K RENEWAL 1-27-15

2014 CITY OF LONGVIEW PROPERTY TAX ROLL

DESCRIPTION: The Tax Assessor-Collector for Gregg County and Harrison County, Texas, has formally submitted and certified for consideration and approval, in compliance with Section 26.09(e) of the State Tax Code, the 2014 City Tax Roll of property subject to taxation 2014. The levied revenue applies to the Fiscal Year 2014-2015 budgeted revenues. The amount submitted constitutes the City of Longview's tax roll once approved by the governing body.

RECOMMENDED ACTION: Approval of the Ordinance

SOURCE OF FUNDS:

STAFF CONTACT: Angela Coen, Director of Finance
903-239-5521
acoen@longviewtexas.gov

COUNCIL DATE: January 27, 2015

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING THE 2014 CITY TAX ROLL; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council finds and determines that the Tax Assessor-Collector for Gregg County, Texas, has formally submitted and certified for consideration and approval, in compliance with Section 26.09(e) of the State Tax Code, the 2014 City Tax Roll of property subject to taxation and taxes generated in the City of Longview, Texas for tax year 2014; and,

WHEREAS, the City Council further finds and determines that the assessed value and taxes generated as presented to it by the Tax Assessor-Collector of Gregg County for the City of Longview Tax Roll consist of \$6,159,172,306 assessed taxable value including frozen property value of \$727,460,347, and \$26,451,816 taxes levied respectively; and,

WHEREAS, the City Council finds and determines that the Tax Assessor-Collector for Harrison County, Texas, has formally submitted and certified for consideration and approval, in compliance with Section 26.09(e) of the State Tax Code, the 2014 City Tax Roll of property subject to taxation and taxes generated in the City of Longview, Texas for tax year 2014; and,

WHEREAS, the City Council further finds and determines that the assessed value and taxes generated as presented to it by the Tax Assessor-Collector of

Harrison County for the City of Longview Tax Roll consist of \$265,945,130 assessed taxable value including frozen property value of \$18,107,980, and \$1,336,186 taxes levied respectively; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved.

Section 2. That the City Council hereby approves the tax roll for tax year 2014 as set out in summary form in Exhibit "A" attached hereto and for all purposes incorporated herein, the same being prepared in summary form by the Tax Assessor-Collector of Gregg County and Harrison County, Texas, and certified to the City Council of the City of Longview for its consideration and approval in accordance with state law.

Section 3. That the meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. That this ordinance shall be in full force and effect from the date of passage and publication as required by law.

PASSED AND APPROVED THIS 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

READ AND APPROVED:

Angela Coen
Finance Director

O FINANCE TAX ROLL 2014 1-27-15

COMMUNITY DEVELOPMENT BLOCK GRANT POLICY REVISION

DESCRIPTION: Approving revisions to the Community Development Block Grant (CDBG) program policy for public service project funding. Policy changes would enact certain restrictions on the use of Community Development Block Grant funds for certain public service activities. Revisions also would enact certain changes to the makeup of the five-person CDBG committee to reflect the recent reorganization of certain City departments.

RECOMMENDED ACTION: Passage of Resolution

SOURCE OF FUNDS: HUD/Community Development Block Grant

STAFF CONTACT: Dietrich Johnson, Assistant Director of Community Services
903-237-1089
djohnson@longviewtexas.gov

COUNCIL DATE: January 27, 2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING REVISIONS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM POLICY FOR PUBLIC SERVICE PROJECT FUNDING; ENACTING CERTAIN RESTRICTIONS ON THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR CERTAIN PUBLIC SERVICE ACTIVITIES; ENACTING CERTAIN CHANGES TO THE MAKEUP OF THE FIVE-PERSON CDBG COMMITTEE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) provides Community Development funds to the City of Longview (the "City") in the form of Community Development Block Grant ("CDBG"), HOME and Shelter Plus Care programs for the benefit of low- to moderate-income citizens; and,

WHEREAS, the City may use up to 15% of each year's CDBG funds to fund public service activities; and,

WHEREAS, the City Council wishes to revise the City's Community Development Block Grant Program Policy for Public Service Project Funding (sometimes called the "CDBG funding policy" in this resolution) to restrict public service activities funding for childcare activities to only those childcare activities provided by licensed childcare providers; and,

WHEREAS, the City Council wishes to further revise the CDBG funding policy in order to enact certain changes to the makeup of the five-person CDBG Committee to reflect the recent reorganization of certain City departments; NOW,

THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That the Community Development Block Grant Program Policy for Public Service Project Funding, a copy of which is attached hereto and for all purposes incorporated herein and marked as Exhibit A, is hereby approved and adopted.

Section 3. That this resolution and the revised Community Development Block Grant Program Policy for Public Service Project Funding adopted herein shall supersede all such plans and policies previously adopted.

Section 4. That the meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this resolution shall be effective immediately from and after its date of passage.

PASSED and APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R HOUSING CDBG FUNDING POLICY UPDATE 1-27-15

Exhibit A

CITY OF LONGVIEW COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM POLICY FOR PUBLIC SERVICE PROJECT FUNDING (Revised January 2015)

Background

The City of Longview receives a yearly allocation of funds through the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. These funds have a number of restrictions attached to their use, among them, that the funds primarily be used to assist low to moderate income individuals. The City of Longview has historically used the majority of those funds to improve housing and various public facilities. HUD allows up to 15% of the annual allocation to fund sub-recipient public service agencies.

Public Service activities funded through the Community Development Block Grant must be able to show direct and measurable results. In reporting to HUD on the use of these funds, the City must document verifiable statistics relating to the beneficiaries. As a result, funded outside agencies must be able to collect, assemble, and maintain this information in an auditable manner acceptable to the City of Longview. All sub-recipient organizations will be required to execute a contract with the City of Longview in a timely manner specifying the activities to be conducted by the sub-recipient and the required reports and documentation to be submitted to the City of Longview. The Longview City Council will utilize the following policy beginning with the ~~2008-09~~2015-2016 fiscal year for CDBG funding to be received beginning 10/1/~~08~~2015.

Policy Statement

HUD allows up to 15% of the annual Community Development Block Grant to be allocated for public service activities as defined by HUD regulations. Public service activities are herein defined by the City Council as those services concerned with Licensed Childcare, Elderly/Disabled/Mental Health Services, and Technical Job Training.

City departments will administer the majority of the CDBG budget internally, with an emphasis on housing and neighborhood development.

Funding within the 15% public service cap will be considered for non-profit activities in the categories of Licensed Childcare, Technical Job Training and Elderly/Disabled/Mental Health services only.

To the greatest extent possible in consideration of the funding available for that year as well as the number of applications received for that funding, the City Council will allocate the Public Service funding awards in the following categorical percentages:

60% of PS Cap ~~--~~ Licensed Child-~~C~~care

30% of PS Cap - Elderly/Disabled/Mental Health Services
10% of PS Cap - Technical Job Training
100% of Public Service 15% Cap

In keeping with HUD's requirement of providing the most direct benefit(s) to income eligible households, the City of Longview will consider for application only those Licensed Child-Care and Technical Job Training activities providing direct scholarships to income eligible Longview residents. Elderly/Disabled/Mental Health services may be considered to include operating expenses for staff salaries directly related to program delivery and/or activities directly benefiting those individuals receiving assistance through elderly/disabled/mental health activities. Should there not be sufficient applications to fully utilize the allowable percentages for any of the three Public Service funding categories authorized in this policy(see #3), the remaining funds will revert to the remaining Public Service funding priority categories. Should there not be sufficient eligible applications received to fully utilize all available Public Service funding, the remaining funds will revert to housing and neighborhood improvement activities administered by the City of Longview.

There will be no funding of activities with an apparent duplication of services.

Efforts will be made to provide for as many projects as possible within the specified program guidelines with priority given to those projects that will provide quantifiable direct benefits to the larger number of low income Longview residents for each dollar requested, relative to other applications.

Award of public service funding to a sub-recipient in one grant year **WILL NOT** imply commitment for subsequent funding in future grant years. Requests for additional year's funding will be evaluated based upon a sub-recipient's demonstrated provision of service to income eligible residents resulting from prior CDBG funding and strict compliance with record keeping requirements.

Applications for Public Service funding must be accompanied by the most recent annual financial audit, which must have been completed within the past 18 months. All Public Service applicant organizations claiming non-profit status must submit a copy of their Articles of Incorporation and 501(c)(3) status with their initial application. Incomplete applications or applications missing these required documents **WILL NOT** be considered for funding and will be automatically rejected.

The primary purpose of providing public service funds is to provide a new service or provide an increase in a service. Public service funds may not be provided or utilized for the purpose of building up or maintaining an agency's cash reserves.

If the City terminates a sub-recipient funding agreement due to agency's failure to comply with contract terms, or a sub-recipient chooses to terminate the contract, the affected agency will be barred from applying for CDBG funds for one fiscal year following the termination.

Any agency allocated CDBG funds that is not under contract with the City of Longview by January 1st of the following year (3 calendar months following funding availability) will forfeit those funds and will be ineligible to participate in that year's or the following year's funding process. These funds will revert to housing and neighborhood improvement activities administered by the City of Longview.

Action

The City of Longview will follow the Citizen Participation Plan in conformance with all HUD requirements in giving notice annually of anticipated availability and proposed use of CDBG funds. Outside agency funding applications will be received and evaluated by the Community Development Administrator for eligibility and appropriateness of funding through CDBG. Eligible applications will then be reviewed by a five person CDBG Committee comprised as follows: Housing ~~and Community Development~~ Manager, Partners in Prevention Manager, City Manager or City Manager's designee, Community Services Director or Community Services Director's designee, and Development Services Director ~~and Assistant City Manager or Development Services Director's designee~~. Any application that does not comply (as determined by the Community Development Administrator) with all requirements of the above policy and with all administrative policies and application requirements **WILL NOT** be considered for funding. The CDGB Committee will recommend funding allocations to City Council based on the levels of CDBG funding consistent with the above policy.

FLEET VEHICLES

DESCRIPTION:

This is for the purchase of:

Item 1 - Three (3) one ton extended cab pick-ups (Utility Bed) - Awarded to Prestige Ford of Garland, Texas

Item 2 - One (1) one ton full size extended cargo van - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 3 - One (1) one ton full size regular cab pick-up - Awarded to Silsbee Ford of Silsbee, Texas

Item 4 - One (1) one ton full size regular cab pick-up gooseneck hitch - Awarded to Caldwell Country Ford of Caldwell, Texas

Item 5 - One (1) half Ton pickup - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 6- Seven (7) half Ton Extended Cab Pickup - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 7 - Five (5) Full Size Sedans - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 8 - One (1) Utility Vehicle, Compact - Awarded to Grapevine Dodge of Grapevine, Texas

Item 9 - Two (2) Full Size Utility Vehicle Pursuit, 4 door, - Awarded to Caldwell Country Ford of Caldwell, Texas

Item 10 - One (1) Utility Vehicle, 4 door, Full-Size PPV- Awarded to Pegues Hurst Ford of Longview, Texas.

These vehicles are based on the annual fleet replacement schedule. All units will be replacing units ready to be retired.

Additional information is provided in Attachment "A" of resolution.

On December 10, 2014 bid documents were mailed to vehicle dealerships and posted on the City of Longview website. Bids were advertised in the local newspaper on December 10th and December 17th. On January 6, 2015 8 bids were on file and opened.

RECOMMENDED ACTION:

Approval of the Resolution

SOURCE OF FUNDS:

Vehicle Replacement Account 045-042-000-7170

STAFF CONTACTS:

Jaye Latch, Purchasing Manager
903-237-1324
jlatch@longviewtexas.gov

Dwayne Archer, Assist Director of Public Works
903-237-1287
dwarcher@longviewtexas.gov

COUNCIL DATE:

January 27, 2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF PRESTIGE FORD OF GARLAND, TEXAS FOR THREE (3) ONE TON EXTENDED CAB PICK-UPS; ACCEPTING THE BID OF SILSBEE FORD OF SILSBEE TEXAS FOR ONE (1) ONE TON FULL SIZE REGULAR CAB LONG BED PICKUP; ACCEPTING THE BIDS OF CALDWELL COUNTRY FORD OF CALDWELL, TEXAS FOR ONE (1) ONE TON FULL SIZE REGULAR CAB LONG BED PICK UP WITH GOOSENECK HITCH, AND TWO (2) FULL SIZE UTILITY PURSUIT VEHICLES; ACCEPTING THE BIDS OF CALDWELL COUNTRY CHEVROLET OF CALDWELL, TEXAS FOR ONE (1) ONE TON FULL SIZE EXTENDED CARGO VAN, ONE (1) HALF TON SHORT BED CREW CAB PICK UP, SEVEN (7) HALF TON EXTENDED CAB SHORT BED PICKUPS, AND FIVE (5) FULL SIZE SEDANS; ACCEPTING THE BID OF GRAPEVINE DODGE OF GRAPEVINE, TEXAS FOR ONE (1) COMPACT LIGHT DUTY UTILITY VEHICLE, IF UNAVAILABLE CITY MAY PURCHASE ITEM FROM NEXT LOWEST BIDDER; ACCEPTING THE BID OF PEGUES HURST OF LONGVIEW, TEXAS FOR ONE (1) FULL SIZE UTILITY VEHICLE; REJECTING THE BID FOR ONE (1) ONE TON FULL SIZE EXTENDED CARGO VAN THAT DOES NOT COMPLY WITH THE PUBLISHED SPECIFICATIONS; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY AND ALL CONTRACTS AND OTHER DOCUMENTS INCIDENT TO THE ACCEPTANCE OF SAID BIDS AND THE PURCHASES AUTHORIZED HEREIN; DETERMINING THAT THE CITY HAS COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview issued and advertised an invitation to bid for city fleet vehicles to be used by various departments of the City of Longview; and,

WHEREAS, Prestige Ford of Garland, Texas submitted the lowest and best bid for three (3) one ton extended cab utility bed pickups (Item 1 on Attachment "A"): and,

WHEREAS, Sam Pack's Five Star Ford of Carrollton, Texas submitted a bid for one (1) 3/4 ton full size extended cargo van that did not comply with published specifications calling for a one ton full size extended cargo van (Item 2 on Attachment "A"), therefore the bid received is said item is rejected; and,

WHEREAS, Caldwell Country Chevrolet of Caldwell, Texas submitted the next lowest bid for one (1) one ton full size extended cargo van (Item 2), and is therefore accepted; and,

WHEREAS, Silsbee Ford of Silsbee, Texas submitted the lowest and best bid for one (1) one ton full size regular cab long bed pickup, (Item 3 on Attachment "A"); and,

WHEREAS, Caldwell Country Ford of Caldwell, Texas submitted the lowest and best bid for one (1) one ton full size long bed regular cab pickup with a gooseneck hitch and two (2) full size utility pursuit vehicles (Item 4 and Item 9 on Attachment "A"); and,

WHEREAS, Caldwell Country Chevrolet of Caldwell, Texas submitted the lowest and best bid for one (1) half ton short bed crew cab pickup, seven (7) half ton short bed extended cab pickups and five (5) full size sedans (Items 5,6, and 7 on Attachment "A"); and,

WHEREAS, Grapevine Dodge of Grapevine, Texas submitted the lowest and best bid for one (1) light duty compact utility vehicle (Item 8 on Attachment "A") ;

and,

WHEREAS, should Item 8 from Grapevine Dodge of Grapevine, Texas become unavailable, City of Longview may purchase from next lowest bidder; and

WHEREAS, Caldwell Country Ford, of Caldwell, Texas submitted the lowest bid for one (1) full size utility vehicle (Item 10 on Attachment "A"); and,

WHEREAS, Pegues Hurst Ford of Longview, Texas, has its principal place of business located within the city limits of the City of Longview and, as such, is a local bidder eligible to receive consideration under the authority of the Texas Local Government Code Section 271.9051; and,

WHEREAS, the bid of Pegues Hurst Ford of Longview, Texas, for one (1) full size utility vehicle (Item 10 on Attachment "A") is within five percent (5%) of the lowest bid price received by the City of Longview for said item; and,

WHEREAS, the lowest bid price received by the City of Longview for one (1) full size utility vehicle (Item 10 on Attachment "A") was received from a bidder who is not a resident of said city; and,

WHEREAS, the City Council of the City of Longview hereby finds and determines that the aforesaid local bidder offers said city the best combination of contract price and additional economic development opportunities for said city created by the award of the contract for the aforesaid full size utility vehicle, including the employment of residents of said city and increased tax revenues to said city; and,

WHEREAS, funding for all of the purchases authorized herein will be provided from the Vehicle Replacement Fund account 045-042-000-7170; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are hereby in all things approved and adopted.

Section 2. That, subject to the conditions set forth in this resolution, the City Council hereby approves the acquisition of the vehicles described in the attached Attachment "A", which attachment is made a part of this resolution for all purposes.

Section 3. That the bid submitted by Prestige Ford of Garland, Texas in the amount of \$86,980.00 for three (3) one ton extended cab pickups with utility beds (Item 1) are the lowest and best price received by the City of Longview for said items.

Section 4. That the City of Longview accepts the aforementioned bid and directs that the aforesaid item 1 be purchased from Prestige Ford of Garland, Texas.

Section 5. That the bid submitted by Sam Pack's Five Star Ford of Carrollton, Texas for item 2 does not comply with published specifications and is rejected.

Section 6. That the bid submitted by Caldwell Country Chevrolet in the amount of \$24,988.00 for one (1) one ton full size extended cargo van (Item 2) is the lowest and best bid received that meets published specifications

Section 7. That the City of Longview accepts the aforementioned bid and directs that the aforesaid item 2 be purchased from Caldwell Country Chevrolet of Caldwell, Texas.

Section 8. That the bid submitted by Silsbee Ford of Silsbee, Texas in the amount of \$28,365.00 for one (1) one ton full size long bed regular cab pickup (item

3) is the lowest and best bid received by the City of Longview for said item.

Section 9. That the City of Longview accepts the aforementioned bid and directs that the aforesaid one ton full size long bed regular cab pickup (item 3) be purchased from Silsbee Ford of Silsbee, Texas.

Section 10. That the bids submitted by Caldwell Country Ford of Caldwell, Texas for one (1) one ton full size long bed regular cab pickup with gooseneck hitch (Item 4) in the amount of \$28,988.00 and two (2) full size utility pursuit vehicles (item 9) in the amount of \$49,270.00 is the lowest and best bid received by the City of Longview for said items.

Section 11. That the City of Longview accepts the aforementioned bids and directs that the aforesaid one ton full size long bed regular cab pickup with gooseneck hitch and the two full size utility pursuit vehicles be purchased from Caldwell Country Ford of Caldwell, Texas.

Section 12. That the bids submitted by Caldwell Country Chevrolet of Caldwell, Texas for one (1) half ton crew cab short bed pickup in the amount of \$23,935.00 (Item 5), (7) seven half ton extended cab short bed pickups in the amount \$149,205.00 (item 6) and (5) five full size sedans in the amount of \$89,225.00 (Item 7) are the lowest and best bids received by the City of Longview for said items.

Section 13. That the City of Longview accepts the aforementioned bids and directs that the aforesaid (1) half ton crew cab short bed pickup, (7) seven half ton extended cab short bed pickups and (5) five full size sedans be purchased from Caldwell Country Chevrolet of Caldwell, Texas.

Section 14. That the bid submitted by Grapevine Dodge, of Grapevine,

Texas for (1) one light duty compact utility vehicle in the amount of \$18,161.00 (item 8) is the lowest and best bid received by the City of Longview for said Items.

Section 15. That the City of Longview accepts the aforementioned bid and directs that the aforesaid (1) one light duty compact utility vehicle be purchased from Grapevine Dodge of Grapevine, Texas.

Section 16. That should the (1) one light duty compact utility vehicle from Grapevine Dodge of Grapevine, Texas, become unavailable said item may be purchased from the next lowest bidder that meets the published specifications.

Section 17. That the bid submitted by Pegues Hurst Ford of Longview, Texas, in the amount of \$25,635.00 for one (1) full size utility vehicle (Item 10) is within five percent (5%) of the lowest bid price received from published specifications by the City of Longview for said items, said lowest bid having been received from a bidder which is not a resident of the City of Longview.

Section 18. That the City of Longview hereby accepts the aforementioned bid by Pegues Hurst Ford of Longview, Texas, for the above mentioned vehicle as allowed under Section 271.9051 of the Texas Local Government Code.

Section 19. That the City of Longview directs that the aforesaid vehicle be purchased from Pegues Hurst Ford of Longview, Texas.

Section 20. That the process by which the aforementioned bids were received and accepted or rejected in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 21. That the meeting at which this resolution was approved was

in all things conducted in strict compliance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 22. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R BID FLEET VEHICLES 01-27-15

ATTACHMENT "A"

ITEM	QTY	UNIT	DESCRIPTION	Year Make/Model	EACH	TOTAL
1.	3	EA	1 ton extended cab pick-up, single rear wheel drive, gasoline (Utility Bed Installed)	2015-Ford F-350 Prestige Ford	\$28,980.00	\$86,940.00
2.	1	EA	1 ton full size extended cargo van	2015-Chevrolet 3500 Cargo Van Caldwell Country Chevrolet	\$24,988.00	\$24,988.00
3.	1	EA	1 ton full size regular cab pick-up, long bed single rear wheel drive, diesel	2015-Ford-F-350 Silsbee Ford	\$28,365.00	\$28,365.00
4.	1	EA	1 ton full size regular cab pick-up, long bed single rear wheel drive, diesel, gooseneck hitch	2015-Ford-F-350 Caldwell Country Ford	\$28,988.00	\$28,988.00
5.	1	EA	1/2 Ton Crew Cab Pick-up w/short bed	2015-1500 Silverado Caldwell Country Chevrolet	\$23,935.00	\$23,935.00
6.	7	EA	½ Ton Extended Cab Pick-up w/short bed	2015-1500-Silverado Caldwell Country Chevrolet	\$21,315.00	\$149,205.00
7.	5	EA	Full Size Sedan	2015-Impala Caldwell Country Chevrolet	\$17,845.00	\$89,225.00
8.	1	EA	Utility Vehicle, Compact, 4-Cyl, 4 Door, Light Duty	2014-Jeep Patriot Grapevine Dodge	\$18,161.00	\$18,161.00
9.	2	EA	Full Size Utility Vehicle Pursuit, 4 door, All Wheel Drive (Interceptor)	2015 Ford Explorer Caldwell Country Ford	\$24,635.00	\$49,270.00
10.	1	EA	Utility Vehicle, 4 door, Full-Size PPV	2015-Ford Explorer Pegues Hurst Ford	\$25,635.00	\$25,635.00

CONSIDER APPROVAL OF THE FOLLOWING MINUTES

January 8, 2015

GENERAL ELECTION MAYOR, DISTRICTS 1 AND 2

DESCRIPTION:	<p>Consider an Ordinance calling a General Election on May 9, 2015 to fill expired terms of Mayor and Council Members for City Council Districts 1 and 2. Filing dates are January 28, 2015 through February 27, 2015. Early voting begins April 27, 2015 and ends May 5, 2015.</p> <p>The Ordinance designates the election judges and alternate judges, sets the rate of pay, designates the method of voting, authorizes an agreement with the Gregg County Elections Administrator allows for election services and appoints an Early Voting Ballot Board.</p>
RECOMMENDED ACTION:	Passage of ordinance.
SOURCE OF FUNDS:	Funding is available from Special Services Fund 1-3-0-5160
STAFF CONTACT:	Shelly Ballenger, City Secretary 903-237-1080 sballenger@longviewtexas.gov
COUNCIL DATE:	January 27, 2015

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CALLING AN ELECTION FOR THE PURPOSE OF ELECTING MAYOR AND CITY COUNCIL MEMBERS FOR CITY COUNCIL VOTING DISTRICTS NOS. 1 AND 2 IN THE CITY OF LONGVIEW, TEXAS; ESTABLISHING THE DATE OF THE ELECTION; PROVIDING FOR EARLY VOTING; DESIGNATING POLLING PLACES; APPOINTING ELECTION JUDGES; PROVIDING FOR NOTICE OF THE ELECTION; DESIGNATING THE METHOD OF VOTING; AUTHORIZING AN AGREEMENT WITH THE GREGG COUNTY ELECTIONS ADMINISTRATOR FOR ELECTION SERVICES; APPOINTING AN EARLY VOTING BALLOT BOARD; PROVIDING COMPENSATION OF ELECTION WORKERS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, each city council seat is for a term of 3 years; and,

WHEREAS, the current three-year terms for Mayor and for Council Members for Districts 1 and 2 will expire in May, 2015; and,

WHEREAS, due to the expiration of said terms, the City Council must call an election to fill said city council seats for Mayor and for Districts 1 and 2; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That an election be called for and held on the second Saturday in May, 2015, the same being May 9, 2015, with filing to begin January 28, 2015, and ending February 27, 2015, for the purpose of electing Mayor and electing members of the City Council for City Council Voting Districts Nos. 1 and 2 to three-year (3-year) terms.

Section 3. That all persons legally qualified to vote according to the laws of the State of Texas and the Charter of the City of Longview, Texas, shall be entitled to vote in said election.

Section 4. That said election shall be held and conducted and the returns thereof made in accordance with the Texas Election Code, the Charter of the City of Longview, Texas, and all other applicable statutes of the State of Texas and ordinances of the City of Longview, Texas.

Section 5. That the polling places for the respective districts shall be as follows:

<u>District Number</u>	<u>Location</u>
Dist. 1	Pine Tree Community Center 1701 Pine Tree Road
Dist. 2	Stamper Park Resource Center 502 S. Center Street
Dist. 3	Broughton Recreation Center 801 S. M. L. K. Boulevard
Dist. 4	Forest Park Magnet School Library 1644 N. Eastman Road
Dist. 5	Spring Hill School L. L. Williamson Auditorium 3101 Spring Hill Road

Dist. 6

City Hall Lobby
Jo Ann Metcalf Municipal Building
300 West Cotton Street

Section 6. That the following persons are hereby appointed and named
as Election Judges:

<u>District Number</u>	<u>Judge</u>
Dist. 1 (West)	Nancy Van Eimeren Election Judge Joyce Norris Alternate Election Judge
Dist. 2 (Southwest)	William Daniel Election Judge Joyce Daniel Alternate Election Judge
Dist. 3 (Southeast)	Neal Frey Election Judge Judith Frey Alternate Election Judge
Dist. 4 (Northeast)	Marshall Gregory Election Judge Alan Akana Alternate Election Judge
Dist. 5 (North)	Marilyn Dillon Election Judge Thomas Reardon Alternate Election Judge
Dist. 6 (Central)	Holly Noon Election Judge Joel Johnson Alternate Election Judge

Section 7. That early voting shall be conducted by personal appearance and by mail at the City Hall, JoAnn Metcalf Municipal Building, 300 W. Cotton Street, Longview, Texas 75601, and during the period early voting is required or permitted by law, said period being April 27, 2015, through May 5, 2015. From April 27, 2015, through May 1, 2015, the hours designated for early voting by personal appearance shall be from 8 a.m. to 5 p.m., Monday through Friday. For May 2, 2015, the hours designated for early voting by personal appearance shall be from 10 a.m. to 2 p.m. On May 4, 2015, and May 5, 2015, the hours designated for early voting by personal appearance shall be from 8 a.m. to 8 p.m. The Early Voting Clerk shall keep said early voting place open during such hours for early voting by personal appearance. The Early Voting Clerk for said election shall be Shelly Ballenger.

Section 8. That notice of said election be given for the time and in the manner provided and prescribed by the Texas Election Code and in accordance with the Charter and ordinances of the City of Longview, Texas.

Section 9. That the method of voting in said election shall be by use of the Direct Read Electronic (DRE) Voting System and by use of the Digital Imaging Scanning System.

Section 10. That the following named person is hereby appointed to serve on the date of the election as the presiding judge of a three (3) member Early Voting Ballot Board, the other two members of which are to be appointed by said judge in accordance with the provisions of Chapter 87 of the Texas Election Code, as amended:

Gail Gilbert

Section 11. That the hourly rate of pay for election workers is set at \$9.00

per hour. That the hourly rate for election judges is set at \$10.00 per hour.

Section 12. That the City Manager or the City Manager's designee is hereby authorized and directed to execute an agreement with the Gregg County Elections Administrator, as approved by the City Attorney, to allow the Gregg County Elections Administrator to provide services in regards to the May 9, 2015, election.

Section 13. That the meeting at which this ordinance was passed was conducted in strict compliance with the Texas Open Meetings Act (Texas Government Code Chapter 551).

Section 14. That this ordinance shall be effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

O ELECTION MAYOR AND DISTRICT 1&2 1-27-15

SPECIAL ELECTION DISTRICT NO. 5

DESCRIPTION: Consider an Ordinance calling a Special Election on May 9, 2015 to fill an unexpired term for Council District No. 5 for the City Council of Longview. Filing dates are January 28 through March 9, 2015. Early voting begins April 27 and ends May 5, 2015.

RECOMMENDED ACTION: Approval of the Ordinance.

SOURCE OF FUNDS:

STAFF CONTACT: Shelly Ballenger, City Secretary
903-237-1080
sballenger@longviewtexas.gov

COUNCIL DATE: January 27, 2015

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CALLING A SPECIAL ELECTION FOR THE PURPOSE OF FILLING THE UNEXPIRED TERM OF COUNCIL MEMBER FOR CITY COUNCIL VOTING DISTRICT NO. 5 IN THE CITY OF LONGVIEW, TEXAS; ESTABLISHING THE DATE OF THE ELECTION; PROVIDING FOR EARLY VOTING; DESIGNATING A POLLING PLACE FOR CITY COUNCIL DISTRICT 5 FOR THE MAY 9, 2015, ELECTION; APPOINTING ELECTION JUDGES; PROVIDING FOR NOTICE OF THE ELECTION; DESIGNATING THE METHOD OF VOTING; AUTHORIZING AN AGREEMENT WITH THE GREGG COUNTY ELECTIONS ADMINISTRATOR TO PROVIDE ELECTION SERVICES; APPOINTING AN EARLY VOTING BALLOT BOARD; PROVIDING COMPENSATION OF ELECTION WORKERS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on January 14, 2015, Council Member for City Council Voting District No. 5, Richard Manley, announced his intention to file for election to the expired term of Mayor; and,

WHEREAS, in accordance with Section 11 of Article 11 of the Texas Constitution, said announcement resulted in the automatic resignation of said Council Member on January 14, 2015; and,

WHEREAS, §2.07 of the Charter of the City of Longview and Section 11 of Article 11 of the Texas Constitution require that an election be held within 120 days of the effective date of the aforesaid resignation; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF

LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That a special election be called for and held on the second Saturday in May, 2015, the same being May 9, 2015, with filing to begin January 28, 2015, and ending March 9, 2015, for the purpose of electing a council member for the City of Longview to fill the unexpired term for Council District No. 5.

Section 3. That all persons legally qualified to vote according to the laws of the State of Texas and the Charter of the City of Longview, Texas, shall be entitled to vote in said election.

Section 4. That said election shall be held and conducted and the returns thereof made in accordance with the Texas Election Code, the Charter of the City of Longview, Texas, and all other applicable statutes of the State of Texas and ordinances of the City of Longview, Texas.

Section 5. That the polling place for City Council Voting District No. 5 shall be as follows:

<u>District Number</u>	<u>Location</u>
Dist. 5 (North)	Spring Hill School - L. L. Williamson Auditorium 3101 Spring Hill Road

Section 6. That the following persons are hereby appointed and named as Election Judges:

<u>District Number</u>	<u>Judge</u>
Dist. 5	Marilyn Dillon Election Judge
	Thomas Reardon Alternate Election Judge

Section 7. That early voting shall be conducted by personal appearance and by mail at the City Hall, JoAnn Metcalf Municipal Building, 300 W. Cotton Street, Longview, Texas 75601, and during the period early voting is required or permitted by law, said period being April 27, 2015, through May 5, 2015. From April 27, 2015, through May 1, 2015, the hours designated for early voting by personal appearance shall be from 8 a.m. to 5 p.m., Monday through Friday. For May 2, 2015, the hours designated for early voting by personal appearance shall be from 10 a.m. to 2 p.m. On May 4, 2015, and May 5, 2015, the hours designated for early voting by personal appearance shall be from 8 a.m. to 8 p.m. The Early Voting Clerk shall keep said early voting place open during such hours for early voting by personal appearance. The Early Voting Clerk for said election shall be Shelly Ballenger.

Section 8. That notice of said election be given for the time and in the manner provided and prescribed by the Texas Election Code and in accordance with the Charter and ordinances of the City of Longview, Texas.

Section 9. That the method of voting in said election shall be by use of the Direct Read Electronic (DRE) Voting System and by use of the Digital Imaging Scanning System.

Section 10. That the following named person is hereby appointed to serve on the date of the election as the presiding judge of a three (3) member Early Voting Ballot Board, the other two members of which are to be appointed by said judge in accordance with the provisions of Chapter 87 of the Texas Election Code, as amended:

Gail Gilbert.

Section 11. That the hourly rate of pay for election workers is set at \$9.00

per hour. That the hourly rate for election judges is set at \$10.00 per hour.

Section 12. That the City Manager or the City Manager's designee is hereby authorized and directed to execute an agreement with the Gregg County Elections Administrator, as approved by the City Attorney, to allow the Gregg County Elections Administrator to provide services in regards to the May 9, 2015, election.

Section 13. That the meeting at which this ordinance was passed was conducted in strict compliance with the Texas Open Meetings Act (Texas Government Code Chapter 551).

Section 14. That this ordinance shall be effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

O ELECTION SPECIAL DISTRICT #5 1-27-15

LONGVIEW ANIMAL SHELTER AND ADOPTION CENTER

DESCRIPTION: Consider a Resolution awarding a contract in the amount of \$5,750,000.00 to and authorizing the City Manager or his designee to execute any necessary documents with RPR Construction Co., Inc., Longview, Texas, for the construction of the referenced project. The following bids were opened on January 15, 2015:

<u>Bidder</u>	<u>Bid Amount</u>
RPR Construction Co.(Tyler)	\$5,750,000.00
Triune (Dallas)	\$5,763,000.00
Tranet Co. (Longview)	\$5,800,000.00
RLM General Contractors (Longview)	\$6,012,179.00

This project is for the construction of a new 20,885 s.f. animal shelter and adoption center building.

Project approval should be contingent on a \$2,500,000.00 contribution from Gregg County. The City Council appropriated \$2,500,000.00 in this current fiscal year. The balance of \$750,000.00 is required from City reserves.

Staff has examined the bids and the qualifications of the low bidder and recommends that the City award the contract to RPR Construction Co., Inc. in the amount of \$5,750,000.00.

RECOMMENDED ACTION: Passage of Resolution

SOURCE OF FUNDS: \$2,500,000.00 contribution from Gregg County.
\$2,500,000.00 current fiscal year Council appropriation.
\$750,000.00 is required from City reserves.

STAFF CONTACT: Brent Brevard, AIA, City Architect
903-239-5504
bbrevard@longviewtexas.gov

COUNCIL DATE: January 27, 2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF RPR CONSTRUCTION CO., INC., OF TYLER, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED “LONGVIEW ANIMAL SHELTER AND ADOPTION CENTER”; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER’S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY FOR THE ABOVE REFERENCED PROJECT; MAKING THE AUTHORIZATION PROVIDED HEREIN CONTINGENT UPON CERTAIN FUNDING FROM GREGG COUNTY; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Longview desires to begin construction of the project known as “Longview Animal Shelter and Adoption Center”; and,

WHEREAS, this project provides for the construction of a 20,885 square foot animal shelter and adoption center building; and,

WHEREAS, the award of this contract is contingent upon approval by Gregg County of funding for partial project reimbursement; and,

WHEREAS, funding for this project is provided from currently appropriated City funds and the City reserves and from Gregg County; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this resolution are

hereby in all things approved and adopted.

Section 2. That the bid submitted by RPR Construction Co., Inc., for construction of the project known as “Longview Animal Shelter and Adoption Center” in the total amount of \$5,750,000.00 is the lowest bid submitted to the City of Longview for construction of said project.

Section 3. That the City of Longview hereby accepts the aforementioned bid by RPR Construction Co., Inc., in the total amount of \$5,750,000.00.

Section 4. That the City Manager (or the City Manager’s designee) and any other official of the City as shall be required are hereby authorized to execute any and all contracts and other documents incident to the acceptance on behalf of the City of Longview of the bid by RPR Construction Co., Inc., for the project known as “Longview Animal Shelter and Adoption Center” and the partial funding of same by Gregg County, provided said documents are in a form approved by the City Attorney or the City Attorney’s designee.

Section 5. That the award of this contract to RPR Construction Co., Inc., and the authorization provided herein are contingent upon the approval of funding in the amount of \$2,500,000.00 from Gregg County for partial reimbursement for the costs of the project described herein.

Section 6. That the process by which the aforementioned bid was solicited, received and accepted in all things complied with the applicable purchasing requirements of state and federal law, including but not limited to the requirements of Chapter 252 of the Texas Local Government Code.

Section 7. That the meeting at which the aforesaid bid was accepted was

in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 8. That this resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

R PW ANIMAL SHELTER CONSTRUCTION K 1-27-15

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AN INCREASE IN THE RATE AT WHICH THE CITY CONTRIBUTES TO THE LONGVIEW FIREMEN'S RELIEF AND RETIREMENT FUND; VALIDATING ALL PREVIOUS RATES AT WHICH THE CITY CONTRIBUTED TO SAID FUND; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the rate at which the City of Longview contributes to the Longview Firemen's Relief and Retirement Fund (the "Fund") is hereby raised to 17% of the total compensation paid to City of Longview employees who are participating members of the Fund.

Section 2. That every previous rate at which the City of Longview has contributed to the Longview Firemen's Relief and Retirement Fund is validated as of the date on which the rate went into effect.

Section 3. That Section 2 of this ordinance shall be effective immediately and that all other provisions of this ordinance shall be effective beginning with the current pay period for City of Longview employees.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

O FIRE PENSION INCREASE 1-27-15

Budget Amendment to Increase City Contribution to the Firemen's Relief and Retirement Fund

DESCRIPTION: The Fire Department is seeking to increase the City contribution to the Firemen's Relief and Retirement Fund to 17% of applicable labor costs from 16%.

RECOMMENDED ACTION: Passage Budget Amendment Ordinance

SOURCE OF FUNDS: General Fund

STAFF CONTACT: David Willard, City Manager
903-237-1011
dwillard@longviewtexas.gov

COUNCIL DATE: January 27, 2015

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AMENDING THE BUDGET FOR THE CITY OF LONGVIEW, TEXAS, FOR FISCAL YEAR 2014-2015 BY ALLOCATING FUND BALANCE IN THE AMOUNT OF \$105,335 TO ACCOUNT 001-024-000-6855 FOR THE INCREASE IN THE RATE AT WHICH THE CITY CONTRIBUTES TO THE LONGVIEW FIREMEN'S RELIEF AND RETIREMENT FUND; PROVIDING FOR FILING WITH THE COUNTY CLERKS OF GREGG AND HARRISON COUNTIES; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the rate at which the City of Longview contributes to the Longview Firemen's Relief and Retirement Fund (the "Fund") is currently 16%; and,

WHEREAS, the City of Longview will raise said rate paid to the "Fund" to 17%; and,

WHEREAS, the City of Longview will appropriate \$105,335.00 from the General Fund Balance for said rate increase; and,

WHEREAS, no provision was included in the 2014-2015 budget for funding said rate increase; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That the budget for the City of Longview, Texas, fiscal year 2014-2015 is hereby amended by appropriating funds in the amount of \$105,335.00 to

account number 001-024-000-6855 from the fund balance account number 001-6001.

Section 3. That the City Secretary is hereby authorized and directed to file this budget amendment with the County Clerks of Gregg and Harrison Counties, Texas, in conformance with state law.

Section 4. That the meeting at which this ordinance was approved was conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 5. That this ordinance shall be effective from and after its passage and publication as required by law.

PASSED AND APPROVED this 27th day of January, 2015.

Jay Dean
Mayor

ATTEST:

Shelly Ballenger
City Secretary

APPROVED AS TO FORM:

Jim Finley
City Attorney

READ AND APPROVED:

Angela Coen
Finance Director

O BUDGET AMEND FOR FIRE PENSION RATE INCREASE 1-27-15